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STRAFFORD COUNTY NEW HAMPSHIRE

ANNUAL REPORT 1977

University of New Hampshire

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COUNTY OFFICERS 1977

COMMISSIONERS

Paul J. Dumont, Chairman	Gonic, N.H.
Andrew R. Courteau, Sr., Vice-Chairman	Dover, N.H.
John L. Flanagan, Clerk	Dover, N.H.

ATTORNEY

Hamilton Richey Krans, Jr.	Dover, N.H.

SHERIFF

Edmund Flanagan	Dover, N.H.

CLERK OF SUPERIOR COURT

Richard H. Keefe	Dover, N.H.

JUDGE OF PROBATE

William E. Galanes	Dover, N.H.

REGISTRAR OF DEEDS

Laura D. Carey	Dover, N.H.

REGISTRAR OF PROBATE

Margaret W. Ogden	Dover, N.H.

TREASURER

Leo Cormier	Rochester, N.H.

MEDICAL REFEREE

Pathologist Professional Association	Rochester, N.H.

ADMINISTRATOR OF COUNTY HOME

George Frigon	Rochester, N.H.

CHAPLAINS

Rev. Gerard Beaudet	Dover, N.H.
Dover Clergy Association	Dover, N.H.

PHYSICIANS

Paul M. Choate, M.D.	Durham, N.H.

STRAFFORD COUNTY DELEGATION 1977

Dianne Herchek	Ward 1		Dover
James Herchek	Ward 1		Dover
* Helene R. Donnelly	Ward 2		Dover
* George Maglaras, Jr.	Ward 2		Dover
* William K. Kincaid	Ward 3		Dover
George M. Kelly	Ward 3		Dover
Janet B. Torrey	Ward 4		Dover
* Leo E. Lessard	Ward 5		Dover
Iris Valley	Ward 5		Dover
Roland E. Belhumeur	Ward 6		Dover
Bruce R. French	Ward 6		Dover
* Allen P. Wilson	Ward 1		Rochester
James E. Appleby	Ward 1		Rochester
James A. Birchell	Ward 2		Rochester
* Charles W. Grassie, Jr.	Ward 2		Rochester
* Dennis C. Ramsey	Ward 3	Gonic	Rochester
* Alfred J. Ruel	Ward 3	Gonic	Rochester
Walter J. Desmarais	Ward 4		Rochester
Paul G. Meader	Ward 4		Rochester
* J. Thorton Tripp	Ward 5		Rochester
Howell F. Preston	Ward 5		Rochester
Helen Maloomian	Ward 1		Somersworth
Richard D. Morrisette	Ward 2		Somersworth
* Shirley J. White	Ward 3		Somersworth
Roland N. Hebert	Ward 4		Somersworth
* George A. Nadeau	Ward 5		Somersworth
* Donald H. Smith			Barrington
James O. Horrigan			Durham
* Sarah P. Voll			Durham
Everett B. Sackett			Lee
* Joan M. Schreiber			Madbury
Ethel M. Canney			Farmington
* Wilfred B. Osgood			Farmington
Walter T. Lefavor			Farmington
* Victor J. Joos			Milton
Grace L. Joncas			Rollinsford

* Executive Committee

STRAFFORD COUNTY COMMISSIONERS' REPORT
FOR THE YEAR 1977

In accordance with the Public Laws of the State of New Hampshire, the Strafford County Commissioners herewith submit this annual report of various County Officials for the year ending December 31, 1977.

In accordance with the Right-To-Know Law, the Commissioners hold a formal weekly meeting on Tuesday at 10:00 a.m., an agenda for these meetings is posted each Friday at the Justice and Administration Building and at the Riverside Rest Home. The meetings are open and we welcome any citizen to be present when an issue may be of interest to them.

For us, the year 1977 was a year of program maintenance, these included the furthering of the Addition to the Riverside Rest Home. This addition is for 120 beds, 80 of which are to replace those that must be phased out in order to meet the federal requirements. We anticipate completion sometime in mid summer.

Early in the year we were awarded a Crime Commission Grant to complete Phase II and III of the Locking System at the House of Correction. We were also awarded a grant for a Polygraph Machine.

Several new programs were started during the year, one being part of the Economic Development Act. This program is financing an addition to the jail and the renovating of laundry facilities at the nursing home.

Through the Manpower Administration Office, we have supported the Strafford County Adult Conservation Corps. This program is the cleaning of the Cocheco River as well as working on the County Lands.

The County Land Advisory Committee was formed to assist the Commissioners in the long range planning for the use of the county lands, so that we may get the best possible use of the land.

The County Commissioners would be happy to receive any ideas for projects to make county government more responsive to the needs of the citizenry. At this time we would like to take this opportunity to extend our heartfelt thanks to all Department heads and employees for their continued cooperation and loyalty.

Paul J. Dumont, Chairman
Andrew R. Courteau, Sr. Vice-Chairman
John L. Flanagan, Clerk

EXECUTIVE COMMITTEE MEETING

JANUARY 7, 1977

The meeting of the Strafford County Executive Committee was called or order at 10:00 a.m. on Friday, January 7, 1977 in the Commissioners' Conference room.

Present: Donnelly, Maglaras, Kincaid, O'Connor, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, Lessard. Also present were Commissioners Dumont, Courteau, Flanagan, Sheriff Flanagan and County Attorney Krans.

Sheriff Flanagan spoke to the Committee inreference to his budget. He noted there were no books, no stationery, and there was no record keeping system when he took office on January 1, 1977. He further noted that the deputies had been maintaining their own filing system with processes to be served, being logged by car number and the receipt of funds not recorded. Knight had four full time deputies, he noted he had kept one of the deputies from the previous administration and had appointed Theodore Finnegan, John Maglaras, and James Smith. There are currently three cruisers plus the cruiser in the possession of the criminal investogator. He also stated that there were no personnel files. Sheriff Flanagan suggested close scrutiny of his department's budget and requested four full time deputies and the maintenance of the dispatch center as currently operated. He has recruited volunteers to fill in at the dispatch center and they are being trained at no cost to the County.

Discussion ensued as to account 4140.45 Salaries of Deupties. The current cost is $29,955.64 with one deputy at $194.69 and two others at $190.69 a week. $3,344.36 is budgeted for special deputies. The cost to maintain four full time deputies would be $38,623.88. To maintain four deputies and the special deputy $41,968 is needed.

Discussion ensued on the status of the criminal investigator. Moved by Joos, seconded by Tripp that the criminal investigator position return to the Sheriff's Department on half time basis until the budget for 1977 is adopted. On advice of the County Attorney the motion was ruled out of order by the Chairman.

Moved by White, seconded by Joos that the matter of the Sheriff's budget and the status of the criminal investogators position be referred to the Criminal Justice Committee with the report back by February 1, 1977. Unanimously adopted.

Moved by White, seconded by Grassie that Leo Lessard, Allen Wilson, and Roderick O'Connor be named as Chairman, Vice-Chairman and Clerk respectively of the Executive Committee of the Strafford County Convention for the 1977-78 biennium. Unanimously adopted.

The Chairman announced a meeting on the Social Services Committee report for Monday, January 17 at 7:30 p.m.

Moved by Ruel, seconded by Donnelly that the Committee adjourn, unanimously adopted

Respectfully submitted,

Roderick O'Connor, Clerk

EXECUTIVE COMMITTEE MEETING

JANUARY 17, 1977

The meeting of the Executive Committee was called to order by Chairman Lessard at 7:30 p.m. in the General Jury Room.

Present: Representatives Donnelly, Maglaras, Kincaid, O'Connor, Schreiber, Voll, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, and Lessard.

Chairman Shirley White presented the report of the ADHOC Committee on Social Services, a copy of which is attached to these minutes. Discussion ensued on the report.

Moved by Wilson, seconded by Voll that the report together with the minority report be accepted and referred to the Executive Committee for further study and action and that the Committee be discharged with grateful thanks. An amendment moved by Schreiber seconded by Maglaras that the report be referred to the Human and Social Services Committee. Schreiber, Maglaras, and Grassie spoke in favor of the motion. The question was on the amendment as offered. Roll call was requested by Maglaras. On a roll call vote all present voted in favor of the amendment, adopted 13-0 vote. The main motion as amended was unanimously adopted.

Moved by Ruel, seconded by Maglaras to adjourn. Unanimously adopted.

Respectfully submitted,

Roderick O'Connor, Clerk
Executive Committee

EXECUTIVE COMMITTEE MEETING

MONDAY, FEBRUARY 7, 1977

The meeting was called to order at 10:10 a.m. in the General Jury Room at the Strafford County Justice and Administration Building.

Present: Donnelly, Maglaras, Kincaid, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, Lessard, O'Connor. Also present were Commissioners Dumont, Courteau and Flanagan.

Moved by Grassie, seconded by Wilson that the fourth quarter budget be accepted. Unanimously adopted.

Chairman Shirley White presented the report of the standing committee of Human and Social Services. The Committee recommends the following funding levels:

9350	Strafford Guidance Center	$75,000
9360	Strafford County Homemakers	$54,725
9371	Strafford County Pre-Natal	$43,067

The Committee has in-depth reports on agency special needs and salaries. The recommendations of the Committee were accepted uanimously.

Moved by Donnelly, seconded by Tripp that a further in-depth study of the social service agencies' budgets be conducted. After discussion the motion was withdrawn.

Moved by Ruel, seconded by Maglaras that the report of the Social Service Committee be accepted with thanks. Unanimously adopted.

Account 9361 Strafford County Pre-Natal

Moved by White, seconded by Grassie that $43,067 be recommended for account 9361 Strafford County Pre-Natal. Amendment moved by Joos, seconded by Wilson that the funds be placed in an escrow account and paid quarterly upon report and recommendations of the Human and Social Service Committee. After discussion the amendment was adopted. The main motion was also adopted.

Account 9360 Strafford County Homemakers

Motion by White, seconded by Ruel that the Strafford County Homemakers be funded at $54,725. It was pointed out that the increased appropriation be used to reduce the present case load back log. Motion unanimously adopted.

Account 9350 Strafford Guidance Center

Motion by White, seconded by Grassie that account 9350 Strafford Guidance Center be funded at $75,000. Motion adopted on a 10-4 vote.

Moved by Donnelly, seconded by Joos that all appropriations for account 9350 Strafford County Guidance Center be placed in an escrow account and funds be paid subject to the approval of the Executive Committee. After discussion the motion was withdrawn.
The Chairman announced the next meeting will be at 1:00 p.m. on Friday, February 11 for action on the Sheriff's Department and the County Attorney.

Motion by Maglaras, seconded by Grassie that the Executive Committee adjourn at 12:40 p.m. Unanimously adopted.

Respectively submitted,

R M O'C

Roderick O'Connor, Clerk

EXECUTIVE COMMITTEE MEETING
FEBRUARY 11, 1977

The meeting was called to order at 1:00 p.m. by Chairman Leo Lessard in the General Jury Room of the Justice and Administration Building.

Present: Donnelly, Maglaras, Kincaid, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, Lessard, O'Connor. Also present were Commissioners Dumont, Courteau, County Attorney Krans.

Chairman Voll of the Criminal Justice Sub-Committee presented the report of her committee and recommend to account 4140, Sheriff's Department:

1. They recommend to create the position of a fourth civil deputy for the Sheriff's Department and the elimination of the criminal investigator's position. The criminal investigator will be handled by the Sheriff.

2. All vacant positions be advertised before hiring.

3. One of the special deputies should be a female for the transfer of female prisoners.

4. The bailiff's expense should be part of the superior court budget.

Account 4140 Sheriff's Department

Moved by Voll, seconded by Wilson that $143,973.76 be appropriated for 4140 for 1977. An amendment moved by Maglaras, seconded by Donnelly that further consideration of the Sheriff's Department Budget be deferred until such a time as the Sheriff can appear before the Executive Committee. Motion adopted as amended.

4110 County Attorney

Moved by Voll, seconded by Grassie that $42,979.55 be appropriated to the County Attorney's Office for 1977. The County Attorney spoke to his budget and stated that he needed a criminal investigator in order to cut down on the time spent preparing cases.

Amendment moved by O'Connor, seconded by Maglaras that Accounts 4145.01, .13, .72, .93 be restored to the County Attorney's Office as recommended by the Commissioners and that the total budget in account 4110 be increased to $57,269.55. Amendment moved by Osgood, seconded by Donnelly that further consideration of the County Attorney's budget be deferred until such time as the Sheriff can appear before the Executive Committee. Osgood amendment adopted, motion as amended adopted.

Moved by Schreiber, seconded by Wilson that a request be made of each County department head for a summary of the department's statutory responsibilities and duties and services. the number of personnel and the priorities for budget requests. After discussion the second by Wilson was withdrawn and substituted by Maglaras. Motion adopted on a 10-3 division.

9110 Interest on Temporary Loans

Moved by O'Connor, seconded by Wilson that $60,000 be appropriated. After discussion the motion was withdrawn.

Moved by Maglaras, seconded by Osgood that the action whereby the County Attorney's budget was deferred be reconsidered. Reconsideration lost.

Moved by Grassie, seconded by Voll that the Executive Committee go on record as suggesting to the County Commissioners that they advertise the position of barber at the Riverside Rest Home. After discussion the moiton was withdrawn.

The chair announced that Commissioner of Safety, Richard Flynn will be present on Monday at 1:00 p.m. to discuss a motor vehicle sub-station for Strafford County.

The chair declared a recess until 1:00 p.m. on Monday, February 14, 1977.

EXECUTIVE COMMITTEE MEETING

FRIDAY, FEBRUARY 11, 1977

The meeting reconvened on Monday, February 14 at 1 p.m. in the General Jury Room. All members were present. Also present were Commissioners Dumont and Courteau, Sheriff Flanagan and County Attorney Krans.

Commissioner Richard Flynn of the New Hampshire Department of Safety addressed the committee and explained the history of the proposed sub-station and the reasons for the lack of a motor vehicle sub-station in Strafford County. The legislature has mandated that the Troop A sub-station be located in Epping. The motor vehicle office in the Portsmouth Parade Mall was an ad-hoc decision to keep business in the area. The Department is paying $100 rent for this office. The old County Court House was looked at for a site, and then rejected. The money is available for a sub-station from highway funds. A sub-station would cost approximately $150,000 for a 128 square foot office.

ACCOUNT 4140 Sheriff's Department-4110 County Attorney
Sheriff Flanagan spoke to the Executive Committee on criminal investigation and Sheriff's expenses. If he has four civil deputies, he can do the criminal investigation for the County. Bailiff's by law must be deputy sheriffs, so he feels they should be in the Sheriff's budget. The Sheriff, bailiffs and special deputies are on social security. Permanent deputies are members of group II of the New Hampshire retirement system.

The County Attorney stated the need of the criminal investigator in the County Attorney's office for case preparation as opposed to criminal investigatory functions. Criminal Investigation in the County Attorney's office involves the interviewing of witnesses, the following of leads and new developments, and the evaluation of cases taken from local police departments.

Question on the O'Connor amendment that Accounts 4145.01, .13, .72, and .93 be restored to the County Attorney's Office as recommended by the Commissioners and that the total budget in account 4110 be increased to $57,269.55. Maglaras requested a roll call, sufficiently seconded.

Yeas (12) Donnelly, Maglaras, Schreiber, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, O'Connor.

Nays (2) Kincaid, Voll.

The amendment was adopted.

Moved by Schreiber, seconded by O'Connor that account 4110.04, clerical salary be set at $7,035. Moved by Joos, seconded by Tripp that the motion be amended to create one full time secretarial position. After discussion the Joos amendment was withdrawn. Question on the Schreiber amendment, roll call requested by Donnelly, sufficiently seconded.

Yeas (8) Maglaras, Schreiber, Osgood, Wilson, Grassie, Ruel, White, O'Connor.

Nays (6) Donnelly, Kincaid, Voll, Joos, Tripp, Nadeau. The amendment was adopted

Question on the Voll motion as amended that $59,386.55 be recommended for the County Attorney's Department. Adopted.

ACCOUNT 4140 Sheriff's Department
Moved by Wilson, seconded by White that account 4140.45 salary of deputies be recommended at $36,000. Moved by Maglaras, seconded by Kincaid that the amount in that account be $44,800. The Maglaras amendment would permit four full time deputies. Amendment lost.

Moved by O'Connor, seconded by Wilson that account 4141.05 in dispatcher's salary be set at $32,683.32. O'Connor amendment adopted.

Moved by Grassie, seconded by Ruel that account 4140.93 general insurance, auto be amended to $3,200, Grassie amendment adopted.

Moved by Voll, seconded by Ruel that Account 4140.72 auto expenses - gas oil be amended to $5,600. Amendment reflects the removal of the criminal investigator's car to the County Attorney's budget. Voll amendment adopted.

Reconsideration moved by Grassie, seconded by Schreiber on account .93, general insurance, auto, reconsideration prevailed.

Moved by Grassie, seconded by Schreiber that account .93 be set at $37,000, Grassie amendment adopted.

Moved by Wilson, seconded by Grassie that $139,005.08 be recommended for the Sheriff's Department. Adopted.

Moved by Grassie, seconded by White that the Commissioners stop all payments on account 5196.01 salary, barber. Moved by Ruel, seconded by Joos that the motion be tabled. Motion to table adopted.

Moved by Maglaras , seconded by Osgood that the Committee adjourn at 5 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Delegation

EXECUTIVE COMMITTEE MEETING

FEBRUARY 18, 1977

The Executive Committee meeting was called to order at 1:00 p.m. by Chairman Lessard.

Present were Representatives Donnelly, Maglaras, Kincaid, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, Lessard and O'Connor.

Voll presented the report of the sub-committee on Criminal Justice. She suggested that account 4140.10, social security be at $1,700.00; .12 at $780.00; .13 at $2,708.25; and .45 at $35,000.00.

Moved by Ruel, seconded by Wilson to accept the sub-committee's report. The motion passed unanimously.

Moved by Voll, seconded by Maglaras that the non-dispatch center portion of the Sheriff's budget be funded at $98,757.60. Passed unanimously.

Moved by Voll, seconded by Grassie to budget account .13, retirement at $2,370.00 making the total of the Dispatch Center $39,923.40. The grand total of the Sheriff's department $138,681.00. Passed unanimously.

White presented the sub-committee's report for the Riverside Rest Home. Mr. Frigon explained that he needed a new station wagon and would give the old station wagon to the jail, doing away with the van the jail has at this time.

ACCOUNT 5100-6100 Riverside Rest Home
Moved by White, seconded by Grassie that $1,973,585 be appropriated for 1977 for the Riverside Rest Home. This figure is $17,000 over the Commissioners' proposal and basically reflects an $18,000 increase in the budget since it was prepared last fall. Previous question moved by O'Connor, seconded by Wilson on a division vote.

Yeas (5)
Nays (9)

The motion lost. After further discussion the previous question moved by Maglaras, seconded by Wilson adopted.

Question on the White motion. Adopted.

ACCOUNT 6100 Jail
Application has been made for phase two and three of the locking system to the crime system after system is fully installed, we should be able to save manpower costs even though we will have the same number of prisoners. Career Planning is being done at the jail with the Counselor being paid through Manpower
Moved by O'Connor, seconded by Grassie that the account 6100 salaries be removed from the Riverside Rest Home account and that the total appropriations for the Jail be reduced from the Riverside rest Home budget. The rest home will monitor maintainence costs at the jail this year to insure that its costs appear in the 1978 budget as a charge against the Jail, with income to Riverside. Adopted.
Moved by Schreiber, seconded by Voll that the Career Planning and Placement program be placed in the Jail budget with income showing for the Jail budget. Adopted.

ACCOUNT 8360 Strafford County Extension
Moved by Grassie, seconded by Ruel that $81,164.98 be recommended for account 8360. Increase is to pick up the two Manpower positions. Adopted.

ACCOUNT 4190 Welfare
Moved by Schreiber, seconded by White that $539,614.50 be appropriated for welfare with the following accounts to be changed from the Commissioners' proposal: Account .53 direct aid, $87,000; .56 intermediate nursing care, $288,000; .57 soldiers aid, $6,000. The increase in intermediate nursing

care cost is a result of Chapter 221 of the laws in 1975 (HB 575) that transferrs the liability for persons in nursing homes to the County after one year. Motion adopted.

Moved by Maglaras, seconded by Grassie that the Convention adjourn until tomorrow at 8 a.m. The Convention adjourned at 5:20 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Delegation

EXECUTIVE COMMITTEE MEETING

FEBRUARY 19, 1977

The meeting was called to order by Chairman Leo Lessard at 8:20 a.m. on Saturday, February 19, 1977.

Present: Representatives Donnelly, Maglaras, Kincaid, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, Lessard, and O'Connor. Also present were Commissioners Courteau and Flanagan, County Treasurer Leo Cormier, and Register of Deeds Laura Carey

Account 4120 Register of Deeds

There has been a 30 percent increase in document volume in the past year.

Moved by Maglaras, seconded by White that $59,011 be appropriated. Moved by O'Connor, seconded by Wilson that account .93 General Liability Insurance be recommended at $1,000. This will raise the liability insurance maximum from $1,000 to $250,000. Amendment adopted. Question on the budget as amended at $59,261, Adopted.

Reconsideration moved by Voll, seconded by Schreiber, reconsideration prevailed. Moved by Voll, seconded by Schreiber that account .12 Group Health Insurance be recommended at $780 and that the budget total be $59,001. Amendment adopted.

Account 4130 Register of Probate-Judge of Probate
Moved by Voll, seconded by Maglaras that $2,155 be recommended for for judge of probate and $8,909 be recommended for Register of Probate. The Register of Probate budget is reduced from the Commissioners' request by eliminating $1,640 from account .82, equipment repairs. Original plans had been to spray paint the file cabinets. Adopted.

Account 4180 Superior Court
Moved by Voll, seconded by Ruel that $163,900 be recommended for 1977. Clerk of Court feels he cannot hold the cost down as well as he could in 1976. Adopted.

Account 4100 Administration
Account .04 Clerical Salaries. Treasurer Leo Cormier appeared before the Committee to explain that the executive secretary-bookkeeper's salary in private industry in Strafford County pays between $11,000 and $12,000. Our bookkeeper is being paid $7,500. The requested increase in her salary is to $9,100. Moved by Maglaras, seconded by Grassie that $83,780 be recommended for 1977. An amendment moved by Maglaras, seconded by Grassie that the following accounts be recommended at:

.06	Security Guards	$16,206
.10	Social Security	3,100
.13	Retirement	12,000
.14	Workman's Comp.	7,088

and that the total amount as recommended be $79,203. The amendment reflects the reduction in one security guard so that only one security guard is presently on the third shift. The janitors are present during the second shift. The amendment also reflects the fact that under Workman's Compensation Strafford County is now an assigned risk. Maglaras amendment adopted. Motion as amended adopted.

Elected Officials
Moved by O'Connor, seconded by Ruel that the following salaries be established for elected officials:

Commissioners	$ 3,500	each
Treasurer	900	
Sheriff	13,000	
County Attorney	15,750	
Register of Deeds	14,000	

Moved by Maglaras, seconded by White that further consideration of the O'Connor motion be deferred and that a committee of 5 be appointed to evaluate the raises and to report to the full delegation. Motion lost.

Amendment moved by Voll, seconded by White that the salary for the Register of Deeds be set at $13,000. Roll Call requested by Maglaras, sufficiently seconded.

Yeas (8) Donnelly, Voll, Wilson, Grassie, Ruel, White, Nadeau, and O'Connor

Nays (6) Maglaras, Kincaid, Schreiber, Osgood, Joos, and Tripp.

Amendment was adopted.

Amendment moved by Schreiber, seconded by Voll that the County Attorney's salary be set at $15,000. Amendment adopted.

Amendment moved by Ruel, seconded by Nadeau that the County Treasurer be increased to $1,000. Amendment lost.

Amendment moved by Voll, seconded by Kincaid that Sheriff's salary be set at $11,500. Further amendment moved by Grassie, seconded by Kincaid that the Sheriff's salary be set at $12,000. Grassie amendment accepted by sponsor and seconder of original amendment.

There being a 7-7 vote on the Voll amendment, the Chair broke the tie by voting on the affirmative. The amendment adopted.

Reconsideration moved by Voll, seconded by Joos on the Sheriff's salary. Reconsideration prevailed. Amendment moved by White, seconde by Tripp that the Sheriff's salary be set at $11,330. Roll call requested by Ruel, sufficiently seconded.

Yeas (5) Donnelly, Osgood, Joos, Tripp, and White

Nays (9) Maglaras, Kincaid, Schreiber, Voll, Wilson, Grassie, Ruel, Nadeau, and O'Connor.

Amendment lost.

Question on the O'Connor motion as amended. Motion lost.

Moved by Joos, seconded by Maglaras that the salaries for elected officials be set at the present levels and that a special committee of the Executive Committee be appointed to study the salaries and present recommendations for the 1978 budget.

Amendment moved by O'Connor, seconded by Schreiber that a study be conducted by the Executive Committee of elected officials salaries for the 1978 budget. Amendment adopted. Motion as amended adopted.

Moved by O'Connor, seconded by Grassie that the following salaries be recommended for elected officials for 1977:

Commissioners	$ 3,500	each
Treasurer	900	
Sheriff	12,000	
Register of Deeds	13,000	
County Attorney	15,000	

Amendment moved by Voll, seconded by White that the Commissioners' salaries be set at $3,250 for a total appropriation of $9,750. Roll call requested by Grassie.

Yeas (5) Voll, Osgood, Wilson, Tripp, and White.

Nays (9) Donnelly, Maglaras, Kincaid, Schreiber, Joos, Grassie, Ruel, Nadeau, and O'Connor. Amendment lost. Moved by Voll, seconded by Maglaras that salaries for all elected officials be set at 1976 levels. Roll call requested by Grassie.

Yeas (5) Donnelly, Maglaras, Joos, White, Nadeau

Nays (9) Kincaid, Schreiber, Voll, Osgood, Wilson, Grassie, Ruel, Tripp and O'Connor. Motion lost.

Moved by Nadeau, seconded by Donnelly that the Register of Deeds salary be set at $12,000. Amendment moved by Maglaras, seconded by Joos that the Register of Deeds be set at $11,200. Maglaras amendment lost. Nadeau amendment lost.

O'Connor motion adopted.

Account 4150 Medical Referee
Moved by Grassie, seconded by Maglaras that $75,000 be recommended for this account. It costs $235 per autopsy and $30 plus mileage for every time an examiner has to go to the scene of a death. Motion adopted.

Account 4160 Court House Maintainence
Moved by Wilson, seconded by Ruel that $111,469.80 be recommended as the Commissioners requested. Moved by Maglaras, seconded by Wilson that account .93 General Liability Insurance be recommended at $4,100. The bill for this item has come in and is higher than originally anticipated. Amendment Adopted.

Moved by Joos, seconded by Voll that the salaries of security guards (account 4100.06) as well as social security, workman's compensation, and retirement costs be transferred to Court House Maintainence from the Administrative budget for 1978. Adopted motion as amended at $112,069.80.

Account 9110 Interest on Temporary Loans
Moved by Maglaras, seconded by Wilson that $60,000 be recommended as the Commissioners proposed. Adopted.

Account 9320 Long Term Notes Payable
Moved by Maglaras, seconded by Wilson that $200,000 be recommended as the Commissioners requested.

Justice and Administration Bldg.	$135,000
Riverside Rest Home (71 addition)	35,000
Riverside Rest Home	10,000
Capital Equipment	20,000

Moved by Schreiber, seconded by Donnelly that accounts 9320 and 9130, long term notes payable and interest on bonds, respectively be presented as a separate sheet in the budget with each individual bond issue presented with its cost for the year. Amendment by Wilson, seconded by Grassie that a capital budget be prepared for all accounts in 1978. Amendment accepted by mover and seconder of the original motion. Adopted. Maglaras motion adopted.

Account 9130 Interest on Bonds
Moved by Maglaras, seconded by Wilson that $212,861.25 be recommended for this account. The change in the Commissioners request reflects a $72,000 interest payment on the 1976 Riverside Rest Home addition.

Adopted.

Account 9362 Fire Training
Moved by Maglaras, seconded by Wilson that $500 be recommended. Adopted.

Account 9370 County Convention
Moved by Maglaras, seconded by Joos that $4,100 be recommended-Wilson in the Chair-amendment moved by Lessard, seconded by Voll that the amount be increased to $6,000. Amendment adopted on a 10-4 division vote. (Chairman in the Chair)

Moved by Donnelly, seconded by White that a recommendation be made to the Convention for a quarterly payment of expenses under this account. Adopted. Maglaras motion as amended adopted.

Account 9900 Contingency Fund
Moved by Maglaras, seconded by Ruel that $5,000 be recommended for this account. Amendment moved by Osgood, seconded by Voll that $3,000 be recommended. Amendment lost. Motion adopted.

Account 4142 Communications Technical Assistance
Moved by Maglaras, seconded by White that this account be recommended at $3,280 as the Commissioners requested. Strafford County is the sub-grantee for this Crime Commissioner activity to monitor and evaluate the law enforcement communications system throughout New Hampshire. No cost to the County. Adopted.

Account 9363 Soil Conservation District
Moved by Maglaras, seconded by Wilson that $8,415 be recommended as the Commissioners suggested. Moved by Voll, seconded by White that this item be deleted from the budget. Voll motion adopted on a 9-5 division vote. Motion as amended adopted.

Grant Match
Moved by Voll, seconded by White that these funds be deleted as to appear in the Sheriff's budget. Adopted.

Jail Grant Match
Moved by Maglaras, seconded by Kincaid that $3,500 be recommended for phase two and three of the locking system. Adopted.

Strafford Regional Planning Commission
Moved by Schreiber, seconded by Voll that $2,000 be recommended for dues. Motion lost.

Account 4140 Sheriff's Department
Reconsideration moved by O'Connor, seconded by Wilson on account 4140. Reconsideration prevailed on a 9-4 division vote. Moved by O'Connor, seconded by Kincaid that account 4140.45 be appropriated at $44,915.88 Motion lost.

Adjustments for Salary Changes
Moved by O'Connor, seconded by Wilson that adjustments be made by the clerk in departmental accounts to reflect decisions by the Executive Committee in respect to salary, social security, workman's compensation, and retirement. Adopted.

Revenue Estimates
Moved by O'Connor, seconded by Wilson that $1,732,893 be recommended as the revenue estimate for 1977 with the only change from the Commissioners' estimages being $25,000 for deputies fees. Adopted. Reconsideration moved by Voll, seconded by Wilson. Reconsideration prevailed. Moved by O'Connor, seconded by Wilson that $1,742,893 be estimated as revenue for 1977. Motion withdrawn. Motion as originally presented adopted.

Executive Committee Meeting
February 19, 1977

Revenue Sharing and Anti-Recession
Moved by O'Connor, seconded by Wilson that revenue sharing and anti-recession funds be recommended for the following accounts:

9350	Strafford Guidance Center	$75,000
9360	Strafford County Homemakers	54,725
9361	Strafford County Pre-Natal	43,067
4141.05	Salary Dispatchers	10,797

Adopted.

Total Budget
Moved by O'Connor, seconded by Wilson that $3,890,629.52 be recommended as the Strafford County budget for 1977. The chair requested a roll call.

Yeas (14) Donnelly, Maglaras, Kincaid, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau and O'Connor

Nays (0)

Adopted.

Use of 1976 Surplus
Moved by O'Connor, seconded by Wilson that the 1976 surplus of $116,023.07 be used to reduce the amount to be raised by taxes. Adopted.

Amount to be Raised by Taxes
Moved by O'Connor, seconded by Ruel that $2,041,713.46 be recommended as the amount to be raised by taxes. Adopted.

Representative Voll stated that it appears the primary reasons for additions of personnel at Riverside is not to meet intermediate care facility regulations or to phase in personnel in anticipation of expansion but to raise the standard of care.

Representative Grassie replied that the members of the Human and Social Services Committee believe that the new positions are necessary to meet certification standards. Representative Schreiber concurred.

The Chairman announced that an informational meeting to be held in Rochester on the budget on Monday, February 28 at 7:30 p.m.

Moved by Maglaras, seconded by Joos that the Executive Committee adjourn.

The Committee adjourned at 4:20 p.m.

Respectively submitted,

Roderick O'Connor, Clerk
Strafford County Delegation

PUBLIC HEARING

FEBRUARY 28, 1977

OLD SPAULDING HIGH SCHOOL

The Chairman called the public hearing to order at 7:45 p.m. on Monday, February 18, 1977 in the old Spaulding High School auditorium in Rochester.

Present were representatives Donnelly, Maglaras, Schreiber, Voll, Osgood, Joos, Wilson, Grassie, Ruel, Tripp, White, Nadeau, Lessard, O'Connor, Smith, James Herchek, Diane Herchek, Kelly, Canney, LeFavor, Appleby, Burchell, Ramsey, Meader and Preston

Soil Conservation District
Robert Hussey of Rochester, Chairman of the Strafford County Soil Conservation District and Vice President of the State Conservation District Association urged the delegation to restore the funds deleted by the Executive Committee. The District works with farmers, local planning boards and building inspectors.

Hugh Tuttle of Dover stated that Don Smith has prepared a report for the delegation. The District has five land owners as members and is chartered under State legislation. The District requests the assistance of State and Federal agencies involved in soil and water conservation. After 30 years of activity in Strafford County, the District needs the County to fund a full time employee. The work load has increased because of legislative action. The District must now examine and approve under RSA 149-E septic tank and non sourse pollution. It is impossible for the five members of the board to do this without an employee. This office is in the basement of the Justice and Administration buildng. $1,000 of the budget will come from the District's own revenues, the request is being reduced by $600 to $7,815 because they have found a typewriter in addition to the salary for the secretarial position. $250 is for postage, $50 is printing, $100 for repairs to equipment and $200 for supplies and materials. An annual work plan has been devised so the delegation can see what the District proposes to do.

Strafford County Pre-Natal
In answer to a question, it was pointed out the money is being held in an escrow account because of uncertainty of future funding of the services.

County Attorney
There is no increase in the County Attorney's salary, but the salary of the assistant's salary has been raised because of the need for an experienced assistant.

Welfare
Account .56 Intermediate Nursing Care has increased dramatically because of a law passed in 1975 that maintains the settlement of nursing home patients be the County's after one year.

The Chairman announced that the Delegation would meet at 2:00 p.m. on Monday, March 7; at 1:00 p.m. on Friday, March 11; and at 10:00 a.m. on Saturday, March 12 to act on the 1977 budget as recommended by the Executive Committee.

The meeting was adjourned at 9:05 p.m.

Respectively submitted.

Roderick O'Connor, Clerk
Strafford County Delegation

STRAFFORD COUNTY CONVENTION

MARCH 7, 1977

The Chairman called the meeting to order at 7:15 p.m. on Monday, March 7, in the downstairs meeting room in the Justice and Administration Building.

Present were representatives Donnelly, Grassie, Joos, Kincaid, Nadeau, Ruel, Schreiber, Tripp, Wilson, Voll, O'Connor, Appleby, Belhumeur, Burchell, Canney, Desmarais, French, Herchek Diane, Herchek James, Horrigan, Lefavor, Maloomian, Meader, Morrisette, Preston, Ramsey, Sackett, Smith, Torrey, Valley also present were Commissioners Dumont, Courteau and Flanagan, Register of Deeds Carey.

The Chair raised the question of the legality of the meeting. The clerk stated that his understanding of the law was that two notices in the Journal satisfied all requirements of public notice. After discussion with the director of the office of legislative services it is the clerk's understanding that the statutes require not only notices in the Journal but newspaper notice as well. It was a good faith effort and intent but an incorrect understanding of the law on the notice of the meeting.

Moved by Schreiber, seconded by Diane Herchek that notice be posted for the earliest time for the convention to meet that can be arranged to meet legal requirements and that the convention convene at the call of the chair. Amendment moved by Smith, seconded by Ramsey that we continue preliminary discussion on the settlement of this evening's meeting Friday, March 11 at 1 p.m. and Saturday, March 12 at 10 a.m. with final budget adoption for Friday, March 18 at 10 a.m. Amendment adopted. Motion as amended adopted.

Representative Canney requested unanimous consent to address the delegation there being no objection, Representative Canney spoke to the delegation.

Account 4100 Administration

Moved by Wilson, seconded by Valley that $80,633 be appropriated as recommended by the Executive Committee.

Amendment moved by Joos, seconded by Torrey that account .00 salary of Commissioners be appropriated $9,150 and that the salaries remain at the 1976 level. Amendment adopted.

Moved by Wilson, seconded by Smith that account .10 social security be appropriated at $3,101 and that the total appropriation for administration be $79,204. Amendment adopted. Wilson motion as amended adopted.

Account 4110 County Attorney

Moved by Wilson, seconded by Grassie that $59,387 be appropriated as recommended by the Executive Committee.

Moved by French, seconded by Ramsey that account .02 salary assistant county attorney be set at $12,600. After discussion the mover and seconder of the amendment withdrew the amendment.

Moved by Ramsey, seconded by French that account .03 salary criminal investigator be deleted from the budget. Roll call requested by Ramsey, sufficiently seconded.

Yeas (21) Donnelly, Joos, Nadeau, Ruel, Tripp, Voll, Belhumeur, Burchell, Canney, Desmarais, French, Herchek Diane, Herchek James, Horrigan, Lefavor, Maloomian, Meader, Morrisette, Preston, Ramsey, and Smith.

Nays (8) Grassie, Kincaid, Schreiber, Wilson, O'Connor, Appleby, Torrey, and Valley.

The amendment was adopted.

Further amendment moved by Wilson, seconded by Ramsey that accounts .13, .72, .73 and .93 be deleted and that the total appropriation be set at $45,097. Amendment adopted. Wilson motion as amended adopted.

Account 4120 Register of Deeds

Moved by Wilson, seconded by O'Connor that account 4120 be appropriated at $60,887. Amendment moved by Ramsey, seconded by Nadeau that account .00 salary of Register be appropriated at $12,000. The chair was in doubt on a voice vote and requested a division. Amendment was adopted on a 18-9 division vote.

Moved by Wilson, seconded by Torrey that account .10 social security be appropriated at $2,102 and that the total amount for the Register of Deeds be appropriated $59,828. Amendment adopted. Wilson motion as amended adopted.

The chair declared a recess until Friday, March 11 at 1:00 p.m.

The chair called the recessed meeting of Monday, March 7 to order on Friday, March 11 at 1:00 p.m. in the downstairs meeting room of the Justice and Administration Building.

Present were representatives Lessard, Donnelly, Grassie, Joos, Kincaid, Nadeau, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Burchell, Canney, Desmarais, French, Hebert, Herchek Diane, Herchek James, Horrigan, Joncas, Kelly, Lefavor, Maloomian, Morrisette, Preston, Ramsey, Sackett, Smith, Torrey, Valley.

Moved by Ramsey, seconded by Wilson that funds be expended from the Delegation account for a floral arrangement for Paul Meader's father who passed away yesterday. Adopted.

Representative Schreiber requested the reading of the minutes of Monday's meeting. The clerk read the minutes.

Representative Belhumeur noted two corrections to the minutes, first that Mrs. Kilty of the Sheriff's Department was present. He also wished to be recorded that he had inquired of administrator Mr. Frigon as to the status and use of the $25 per patient per month. Administrator Frigon had noted that the accounts were maintained by the County but that they were the patients' private accounts. Moved by Schreiber, seconded by Donnelly that a copy of the minutes be provided to each member after each meeting. Amendment moved by Kelly, seconded by Ramsey that five copies of the minutes be present at all meetings and accessible to the Delegation. Further amendment to the amendment moved by Schreiber, seconded by Donnelly that the Chair ask for omissions or corrections in the course of a meeting. The Schreiber amendment was accepted by the mover and seconder of the original amendment. The amendment was adopted. The motion as amended was adopted.

Representative Belhumeur asked for unanimous consent and there being no objection Representative Belhumeur addressed the Convention.

Account 4130 Judge of Probate

Moved by Wilson, seconded by Ruel that $2,144 be appropriated for Judge of Probate as recommended by the Executive Committee.

The increase in account .23 assigned counsel reflects the fact that child care agencies are no longer required to pay the cost in adoption proceedings.

Amendment moved by Kincaid, seconded by Belhumeur that account .01 salary Bailiff be transferred to the Sheriff's department. Roll call requested by Tripp, sufficiently seconded.

Yeas (1) Kincaid

Nays (31) Donnelly, Grassie, Joos, Nadeau, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Burchell, Canney, Desmarais, French, Hebert, Herchek Diane, Herchek James, Horrigan, Joncas, Kelly, Lefavor, Maloomian, Morrisette, Preston, Ramsey, Sackett, Smith, Valley.

The amendment lost.

Amendment moved by Ramsey, seconded by Schreiber that the title in account .01 be changed to attendant. Amendment adopted. Wilson motion as amended adopted.

Account 4130 Register of Probate
Moved by Wilson, seconded by Valley that account 4130 Register of Probate be appropriated at $8,909 as recommended by the Executive Committee. Register of Probate Ogden addressed the Convention on the need to bolt and paint the old file cabinets. The files are rusting and shifting. There is a need to protect the carpeting and she wishes to undertake the work as outlined. Moved by Sackett, seconded by Kelly that $1,640 be appropriated to account .82 equipment repairs and that the total appropriation for the department be $10,449. Roll call requested by Desmarais, sufficiently seconded.

Yeas (1) Ruel

Nays (31) Donnelly, Grassie, Joos, Kincaid, Nadeau, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Burchell, Canney, Desmarais, French, Hebert, Herchek Diane, Herchek James, Horrigan, Joncas, Kelly, Lefavor, Maloomian, Morrisette, Preston, Ramsey, Sackett, Smith, Valley.

Amendment Lost.

Moved by Grassie, seconded by White that account .82 equipment repairs be appropriated $250 and that the total appropriation be set at $9,159. Amendment adopted. Wilson motion as amended adopted.

Moved by Schreiber, seconded by Donnelly that consideration of the Sheriff's department's budget be deferred. Adopted.

Representative Morrisette wishes to be recorded in opposition to the motion.

Moved by Smith, seconded by Ramsey that account 9363 Strafford County Soil Conservation District be taken up at the present time. Adopted.

Account 9363 Strafford County Soil Conservation District
Moved by Wilson, seconded by Grassie that the recommendation of the Executive Committee that no funds be appropriated be accepted. Moved by Herchek James, seconded by Ramsey that $8,415 be appropriated as recommended by the Commissioners. The mover and seconder of the amendment accepted a revised figure of $6,860. Amendment adopted. Wilson motion as amended adopted.

Moved by Grassie, seconded by Valley that account 8363 Strafford County Cooperative Extension be taken up at the present time. Adopted.

Account 8363 Strafford County Extension
Moved by Wilson, seconded by Ruel that $81,164.98 be appropriated as recommended by the Executive Committee. Adopted.

The chair declared a recess for lunch.

Out of recess.

Moved by Schreiber, seconded by Voll that the Sheriff's Department's budget be an order of business on Saturday, March 12. Amendment moved by Herckek Diane, seconded by Grassie that consideration of the Sheriff's Department be the first order of business on Saturday, March 12. Further amendment moved by Joos, seconded by Schreiber that the Sheriff's Department be made a special order of business for 1:00 p.m. on Saturday, March 12. Joos amendment adopted. Herchek amendment as amended adopted. Schreiber motion as amended adopted.

Account 4160 Justice and Administration Building Maintainence
Moved by Wilson, seconded by White that $112,069.80 be appropriated as recommended by the Executive Committee. Amendment moved by Voll, seconded by Ramsey that account .61 electricity be appropriated at $45,000. Amendment adopted. The Commissioners were asked to take necessary steps for energy conservation.

Moved by Ramsey, seconded by Canney that account .39 other supplies be appropriated at $4,500 and that the total amount for the department be $106,569.80. Amendment adopted. Wilson motion as amended adopted.

Moved by Grassie, seconded by French that account 9350 Strafford County Guidance, account 9360 Strafford County Homemakers and account 9361 Strafford County Pre-Natal be taken up at the present time.

Account 9350 Strafford County Guidance
Moved by Wilson, seconded by Valley that account 9350 be appropriated at $75,000 as recommended by the Executive Committee. Amendment moved by Desmarais, seconded by Tripp that account 9350 be appropriated at $60,000. Amendment lost. Representative Canney wishes to be recorded as being in favor of the Desmarais amendment. Moved by Joos, seconded by Appleby that account 9350 be appropriated at $65,000. Roll call requested by Tripp, sufficiently seconded.

Yeas (17) Donnelly, Joos, Kincaid, Nadeau, Tripp, Wilson, Voll, Appleby, Canney, Desmarais, Hebert, Joncas, Lefavor, Maloomian, Preston, Ramsey, Torrey

Nays (14) Grassie, Ruel, Schreiber, White, O'Connor, Belhumeur, Burchell, French, Herchek Diane, Herchek James, Morrisette, Sackett, Smith, Valley. Amendment adopted. Wilson motion as amended adopted.

Wilson in the chair.

Account 9360 Strafford County Homemakers
Moved by Ramsey, seconded by Appleby that account 9360 Strafford County Homemakers be appropriated at $54,725 as recommended by the Executive Committee. Roll call requested by Ramsey, sufficiently seconded.

Yeas (27) Donnelly, Grassie, Joos, Nadeau, Ruel, Schreiber, Tripp, White, Voll, O'Connor, Appleby, Belhumeur, Burchell, Desmarais, French, Hebert, Herchek Diane, Herchek James, Joncas, Lefavor, Maloomian, Morrisette, Preston, Ramsey, Sackett, Smith, Torrey

Nays (1) Canney

Motion was adopted. Chairman in the chair.

Account 9361 Strafford County Pre-Natal
Moved by Wilson, seconded by Grassie that account 9361 Strafford County Pre-Natal be appropriated at $43,067 and the funds be placed in an escrow account as recommended by the Executive Committee. Amendment moved by Diane Herchek, seconded by Desmarais that the full Convention be called in before any funds are released from the escrow account. The amendment lost on a yeas 14, nays 15 division vote. Wilson motion adopted.

Moved by O'Connor, seconded by Wilson that the Convention adjourn until 10 a.m. tomorrow. The Convention adjourned at 5:15 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk of Convention

STRAFFORD COUNTY CONVENTION

MARCH 12, 1977

The Chairman called the meeting to order at 10:10 a.m. on Saturday, March 12 in the basement meeting room of the Justice and Administration Building.

Present were Representatives Lessard, Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Osgood, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Burchell, Canney, Desmarais, Hebert, Herchek Diane, Herchek James, Joncas, Lefavor, Maloomian, Preston, Ramsey, Sackett, Smith, Torrey and Valley. Also present were Commissioners Dumont, Courteau and Flanagan, Administrator Frigon and Assistant Administrator Hammond, County Attorney Krans and Sheriff Flanagan.

The chair introduced Dover City Councilman Arnold Peters, Dover Mayor Pro-Tem Henry Smith, Strafford County Democratic Committee Chairman Donald Mitchell, the Chairman's Wife Pamela Lessard and his sister-in-law Marion Fraser of Winetka, Illinois.

The Cooperative Extension Service presented a slide presentation on the Strafford County Jail. Moved by Ramsey, seconded by Maglaras that the Riverside Rest Home Budget be taken up at the present time.

Account 5100-5198 Riverside Rest Home

Account 5100 Administration
Moved by Wilson, seconded by Grassie that $99,641 be appropriated as recommended by the Executive Committee. Adopted.

Account 5130 Dietary
Moved by Wilson, seconded by Ramsey that $328,985 be appropriated as recommended by the Executive Committee. Amendment moved by Maglaras, seconded by Diane Herchek that account .39 supplies and other expenses be appropriated at $14,000. Roll call requested by Ruel, sufficiently seconded.

Yeas (12) Joos, Kincaid, Maglaras, Osgood, Tripp, Belhumeur, Canney, Desmarais, Herchek Diane, Herchek James, Joncas, Preston

Nays (15) Donnelly, Grassie, Ruel, Schreiber, White, Wilson, O'Connor, Appleby, Lefavor, Maloomian, Ramsey, Sackett, Smith, Torrey, Valley.

Amendment lost. Wilson motion adopted.

Account 5140 Nursing
Moved by Wilson, seconded by White that $778,668 be appropriated as recommended by the Executive Committee. Amendment moved by Ramsey, seconded by Maglaras that account .03 salaries RN's be appropriated at $89,731.20, that account .10 social security be appropriated at $39,440, account .13 retirement be appropriated at $9,500 and that the total appropriation be $768,219.20. The amendment deletes the proposed in-service training coordinator RN.

It was explained by administrator Frigon that the Riverside staff believes that in-housing training is more effective and that the Director and Assistant Director of nursing are too involved with paperwork to be able to train effectively. Roll call requested by Maglaras, sufficiently seconded.

Yeas (13) Joos, Maglaras, Nadeau, Osgood, Tripp, Appleby, Belhumeur, Canney, Desmarais, Joncas, Lefavor, Preston, Ramsey.

Nays (15) Donnelly, Grassie, Kincaid, Ruel, Schreiber, White, Wilson, O'Connor, Herchek Diane, Herchek James, Maloomian, Sackett, Smith, Torrey, Valley.

Amendment lost.

Amendment moved by Osgood, seconded by Maglaras that the in-service training coordinator be started on July 1. Amendment moved by Grassie, seconded by Ramsey to appropriate to account .03 salary RN's $96,124, to appropriate to account .10 social security $39,815 and to appropriate to account .13 retirement $97,010 and that the total appropriation be $775,197.

The intent of the motion is to start the in-service training coordinator RN position on May 1. The amendment was accepted by the mover and seconder of the original amendment. Amendment adopted. Wilson motion as amended adopted.

Account 5150 Plant
Moved by Wilson, seconded by Grassie that $189,937 be appropriated as recommended by the Executive Committee. Amendment moved by Herchek James, seconded by Belhumeur that account .63 fuel be appropriated at $40,000. After discussion, the amendment was withdrawn by the mover and seconder. Wilson motion adopted.

Account 5160 Laundry and Sewing
Moved by Wilson, seconded by Donnelly that account 5160 be appropriated at $99,060. Adopted.

Account 5170 Housekeeping
Moved by Wilson, seconded by Ramsey that account 5170 be appropriated at $109,926. Adopted.

Account 5180 Physician, Pharmacy
Moved by Wilson, seconded by Ramsey that account 5180 be appropriated at $46,975 as recommended by the Executive Committee. Adopted

Account 5182 Laboratory, Account 5184 X-Ray, Account 5191 Physical Therapy
Moved by Valley, seconded by Donnelly that $36,763 be appropriated to accounts 5182, 5184 and 5191 as recommended by the Executive Committee. Adopted.

Account 5194 Ministerial
Moved by Wilson, seconded by Ruel that $1,000 be appropriated to account 5194 as recommended by the Executive Committee. Adopted.

Account 5193 Recreational Therapy
Moved by Wilson, seconded by Ramsey that account 5193 be appropriated at $32,627 as recommended by the Executive Committee. Adopted.

Account 5195 Social Services
Moved by Wilson, seconded by Diane Herchek that $11,521 be appropriated for account 5195 as recommended by the Executive Committee. Amendment moved by Ruel, seconded by Ramsey that account .29 purchased services be deleted and that the total appropriation be $11,421. Amendment adopted. Motion as amended adopted.

Account 5196 Other Special Services
Moved by Wilson, seconded by Valley that account 5196 be appropriated at $5,272 as recommended by the Executive Committee. Amendment moved by Wilson, seconded by Grassie that account .01 salary barber be appropriated at $920, account .10 social security be appropriated $54 and account .14 workman's compensation be appropriated $17 and that the total appropriation be $6,263. Amendment adopted. Motion as amended adopted.

Representative Belhumeur inquired how many patients there are receiving the $25 monthly allotment under social security. Administrator Frigon replied that every patient receives the $25 per month to use as the patient desires. Riverside is the custodian of these accounts and the patients must sign a waiver when they want to spend the money. Representative Belhumeur said that with 160 people it was $4,000 per month. He inquired if the amount goes over $750 and the State orders the cost of care to be taken from the amount does this show as revenue. Mr. Frigon replied that few accounts accumulate over $750. Representative Belhumeur inquired if a court order would be necessary for the opening of the patient's records. Administrator Frigon replied that yes, that would be the only route. Representative Belhumeur stated that he differed with the administrator

and that the delegation had a right to know under the right to know law as to the amount in the patient's accounts and that he would inquire of the County Attorney whether or not they were correct. Commissioner Dumont pointed out that these were not County funds that they were personal funds. Representative James Herchek stated that the County should seek a court order of the available records.

Reconsideration moved by Maglaras, seconded by Grassie on account 5196 other special services. Reconsideration prevailed. Representative Donnelly questioned why no funds had been appropriated to account .28 funeral and cemetery. It was stated that no funds had been spent in this account in the past few years. Account 5196 was adopted.

Account 5198 Outside Maintainence
Moved by Wilson, seconded by Valley that account 5198 be appropriated at $25,587 as recommended by the Executive Committee. Amendment moved by Ruel, seconded by Wilson that account .97 new equipment be deleted and that the total appropriation be $23,886. The money for black topping around the lagoon system will be taken from the bond issue. Amendment adopted. Motion as amended adopted.

Account 6100 Jail
Moved by Wilson, seconded by Valley that account 6100 be appropriated at $207,154 as recommended by the Executive Committee. Moved by Ramsey, seconded by Maglaras that consideration of account 6100 be deferred until this afternoon. Adopted.

The chair declared a recess for lunch.

The meeting reconvened at 1:00 p.m.

The chair called for the special order on the Sheriff's Department.

Account 4140 Sheriff's Department
Moved by Wilson, seconded by Belhumeur that account 4140 be appropriated $139,391 as recommended by the Executive Committee. Moved by Schreiber, seconded by Ramsey that the Convention resolve itself into an executive convention under the personnel exemption under the right to know law (RSA 91-A). Representative Belhumeur commented that he felt it was not right that the previous administration had not left records. Moved by Grassie, seconded by James Herchek that the Schreiber motion be tabled. Amendment moved by Wilson, seconded by Voll that account .00 salary Sheriff be appropriated at $11,311. Amendment adopted. Amendment moved by Voll, seconded by Belhumeur that account .45 deputy sheriff's expenses be appropriated at $42,500. Previous question moved by Belhumeur, seconded by Maglaras. Moved by Desmarais, seconded by Schreiber to table the motion for the previous question. Motion to table was adopted on a 19 yeas to 7 nays division vote.

Moved by Grassie, seconded by White that further consideration of account 4140.45 be tabled. Motion adopted on a 19 yeas to 7 nays division vote.

Moved by Schreiber, seconded by White that further consideration of the Sheriff's Departments' budget be deferred until after consideration of the County Attorney's budget. Adopted.

Reconsideration moved by Tripp, seconded by Desmarais on account 4110 County Attorney. Reconsideration prevailed.

Account 4110 County Attorney
Moved by Wilson, seconded by Grassie that account .03 be appropriated at $11,500 and that the title be changed to salary paralegal assistant. Moved by Voll, seconded by Ramsey that the Convention resolve itself into executive session under the personnel exemption of the right to know law (RSA 91-A). Adopted on a 22 yeas to 4 nays division vote, a 3/5 majority being necessary.

EXECUTIVE SESSION
Representative Voll presented a report to the Convention on certain personnel matters in regard to the criminal investigator's position that

had been discussed during the Criminal Justice sub-committee's deliberations on the budget. Moved by O'Connor, seconded by Grassie that Sheriff Flanagan, County Attorney Krans, the Board of County Commissioners and Criminal Investigator Brown be invited into the meeting. The mover and seconder of the motion accepted an amendment to remove the Board of Commissioners and the Criminal Investigator from the list of those to be invited into the meeting. The motion as amended lost on a yeas 6, nays 20 division vote.

Moved by Ramsey, seconded by Diane Herchek that further consideration of inviting any other person into the executive session be indefinetely postponed. Motion adopted on a yeas 20, nays 1 division vote. Moved by Diane Herchek, seconded by Maglaras that the Convention adjourn from executive session and return to public session. Adopted.

PUBLIC SESSION

Amendment moved by Voll, seconded by Ramsey that account .03 be appropriated at $5,500 and that the Criminal Investigator position be continued until June 30 and then be eliminated. Roll call requested by Ramsey. Sufficiently seconded.

Yeas (23) Donnelly, Joos, Maglaras, Nadeau, Osgood, Ruel, Schreiber, Tripp, White, Wilson, Voll, Belhumeur, Canney, Desmarais, Hebert, Herchek Diane, Lefavor, Maloomian, Preston, Ramsey, Sackett, Torrey, and Valley.

Nays (5) Grassie, Kincaid, O'Connor, Appleby, and Burchell.

The amendment adopted.

Moved by Wilson, seconded by Schreiber that account .13 retirement be appropriated $420, account .72 auto expense be appropriated at $700 and account .93 general liability insurance (auto) be appropriated at $250 and that the total appropriation for the department be $51,947. Adopted.

Account 4140 Sheriff's Department

Moved by Maglaras, seconded by Belhumeur that account .45 be removed from the table. Adopted. Moved by Ramsey, seconded by Schreiber that a fourth deputy not be hired and that special deputies be used after July. After discussion, the mover and seconder withdrew the motion. Amendment moved by Voll, seconded by Ramsey that Account .45 deputy sheriff's expense be appropriated at $38,000. Sheriff Flanagan was asked about transportation between now and July 1. He replied that he would use special deputies. Roll call requested by Maglaras, sufficiently seconded.

Yeas (22) Donnelly, Joos, Kincaid, Maglaras, Nadeau, Osgood, Ruel, Tripp, Voll, Belhumeur, Burchell, Canney, Desmarais, Hebert, Herchek Diane, Lefavor, Maloomian, Preston, Ramsey, Sackett, Torrey and Valley.

Nays (6) Grassie, Schreiber, White, Wilson, O'Connor, Appleby.

Amendment was adopted.

Amendment moved by Maglaras, seconded by Belhumeur that account .10 social security be appropriated $1,607, account .72 auto expense be appropriated $7,000, account .93 auto insurance be appropriated $3,950 and account .13 retirement be appropriated $2,993. The amendment lost.

Amendment moved by O'Connor, seconded by Ramsey that account .10 social security be appropriated at $1,607, that account .72 auto expense be appropriated at $6,300, that account .93 auto insurance be appropriated $3,950 and that account .13 retirement be appropriated $2,993. Amendment adopted.

Further amendment moved by O'Connor, seconded by White that account .97 be appropriated at $4,000, the intent of the motion is to require the new car purchased to be a compact car for the serving of processes. Amendment adopted. Wilson motion as amended at $102,440.35 adopted.

Account 4141 Dispatchers

Moved by Maglaras, seconded by Ramsey that $39,923.40 be appropriated for account 4141 as recommended by the Executive Committee. Adopted.

The total amount for the Sheriff's Department is appropriated at $142,363.75.

Reconsideration on account 9350 Strafford Guidance Center, moved by Ramsey,

seconded by Diane Herchek. The chair was in doubt and requested a division. Reconsideration prevailed on a vote of yeas 15 to nays 11.

Account 9350 Strafford Guidance Center

Moved by Maglaras, seconded by Belhumeur that $75,000 be appropriated for account 9350. Roll call requested by Desmarais, sufficiently seconded.

Yeas (15) Grassie, Kincaid, Maglaras, Nadeau, Ruel, Schreiber, White, Ruel, O'Connor, Belhumeur, Burchell, Herchek Diane, Ramsey, Sackett and Valley

Nays (13) Donnelly, Joos, Osgood, Tripp, Voll, Appleby, Canney, Desmarais, Hebert, Lefavor, Maloomian, Preston, Torrey.

Motion Adopted.

Moved by White, seconded by Grassie that it is the intent of the Delegation that the amounts appropriated under account 4140 Sheriff's Department are sufficient to cover all necessary expenses in the usual transportation of prisoners, the serving of processes and other functions that the department has usually and customarily undertaken. Adopted.

Representative Maglaras wishes to be recorded in opposition to the motion.

Moved by Voll, seconded by Grassie that it is the intent of the Delegation that the hiring of all deputies be done after the proper issuance of job descriptions, public advertising, and hiring on the basis of qualifications. Adopted.

Account 6100 Jail

Moved by Wilson, seconded by Valley that $207,154 be appropriated for account 6100 as recommended by the Executive Committee. Amendment moved by O'Connor, seconded by Sackett that account .97 new equipment be amended to $63,605. This will pay for phase 2 and 3 of the locking system; $60,182 is Crime Commission funding. Amendment adopted. Amendment moved by O'Connor, seconded by White that account .03 transitional counselor be established at $12,652. This amount includes $8,953 in revenue to the County under Manpower. The position will be picked up by the County on October 1 with a net cost to the County of $3,700.

Moved by Maglaras, seconded by Donnelly that this amendment be tabled. Motion lost. Amendment adopted.

Moved by Maglaras, seconded by Ramsey that no motion for reconsideration be allowed at the meeting on Friday, March 18. The motion was adopted on a yeas 16, nays 7 division vote.

Moved by Schreiber, seconded by Grassie that the Convention adjourn until Friday, March 18 at 10:00 a.m.

The Convention adjourned at 5:30 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

STRAFFORD COUNTY CONVENTION

MARCH 18, 1977

The Chairman called the meeting to order at 10:10 a.m. on Friday, March 18, 1977 in the downstairs meeting room of the Justice and Administration Building.

Present were Representatives Lessard, Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Burchell, Canney, Desmarais, French, Horrigan, Joncas, Lefavor, Maloomian, Morrisette, Preston, Sackett, Smith, Torrey, and Valley. Also present were Commissioners Dumont, Courteau and Flanagan and Administrator Frigon.

Account 6100 Jail
Account .02 salaries guards:

14 guards at $3.79	$110,365
1 guard at $4.04	8,403
holiday pay	4,568
shift differential	2,808
weekend pay	1,456
total	$127,600

An extra guard was added in 1976 for prisoners working on projects in cities and towns. Rep. Voll stated that the Criminal Justice sub-committee will look at the number of guards necessary because of the installation of the TV monitoring system and the new locking system for the 1978 budget.

Question on the Wilson motion as amended at $283,157. Adopted.

Account 4180 Clerk of Superior Court
Moved by Wilson, seconded by Valley that $163,900 be appropriated for account 4180 as recommended by the Executive Committee. The clerk of court Richard Keefe appeared before the convention to explain his budget. He stated that the court was in session for the January term until March 30, the April term until June 30 and meets 4 to 5 days per month in August and September. The September term lasts until Christmas. He sees a drop off in sight because the number of drug cases coming before the court is dropping. In addition to his position and his assistant clerk there are 5 clerical employees. Amendment moved by Voll, seconded by Belhumeur that account .46 bailiff's expense and account .10 social security be amended to $3,952 and that the total appropriation be $176,602 and that similar accounts be reduced from the Sheriff's Department budget.

The Chair ruled that the Maglaras Ramsey motion of Saturday, March 12 in regard to the prohibition of all motions of reconsideration could not lie and it was out of order. Roll call on the Voll amendment requested by Tripp. Sufficiently seconded.

Yeas (10) Donnelly, Grassie, Joos, Nadeau, Ruel, Wilson, Voll, Belhumeur, Canney, Morrisette.

Nays (19) Kincaid, Maglaras, Schreiber, Tripp, White, O'Connor, Appleby, Burchell, Desmarais, French, Horrigan, Joncas, Lefavor, Maloomian, Preston, Sackett, Smith, Torrey, Valley.

The amendment was lost.

Moved by Voll, seconded by Grassie that a footnote appear under this account to note that the sum of $12,702 as expense for bailiff's appears in the Sheriff's Department budget. Adopted. Wilson motion adopted.

Rep. Belhumeur inquired why the Commissioners did not take action to recover the records from the out-going Sheriff. Commissioner Courteau stated that it was the opinion of the County Attorney that the records involved were personal records and could be removed.

Moved by Belhumeur, seconded by Maglaras that legal counsel be retained to

recover the records of the previous Sheriff's administration. Rep. Horrigan raised a point of order and stated that the Belhumeur motion was out of order. The Chairman ruled that the Belhumeur motion could lie. Rep. Horrigan challenged the ruling of the chair and the challenge was sustained on a 15 yeas to 11 nays division vote.

Account 4190 Welfare
Moved by Maglaras, seconded by Wilson that $539,614.50 be appropriated to account 4190 as recommended by the Executive Committee. Adopted.

Account 4150 Medical Referee
Moved by Wilson, seconded by Grassie that account 4150 be appropriated $5,000 as recommended by the Executive Committee. Adopted.

Account 9110 Interest on Temporary Loans
Moved by Wilson, seconded by Nadeau that account 9110 be appropriated at $60,000. Adopted.

Account 9130 Interest on Bonds
Moved by Wilson, seconded by Grassie that $212,861.25 be appropriated for account 9130 as recommended by the Executive Committee. Adopted.

Account 9320 Principle payments on Bond Debt
Moved by Wilson, seconded by Ruel that $200,000 be appropriated for account 9320 as recommended by the Executive Committee. Adopted.

Account 9362 Fire Training Center
Moved by Wilson, seconded by Maglaras that account 9362 be appropriated at $500 as recommended by the Executive Committee. Adopted.

Account 9370 Strafford County Convention
Moved by Wilson, seconded by Grassie that account 9370 be appropriated at $6,000 as recommended by the Executive Committee. Amendment moved by Maglaras, seconded by French that $4,100 be appropriated for account 9370.

Rep. Wilson in the Chair.

Roll call requested by Maglaras, sufficiently seconded.

Yeas (6) Joos, Maglaras, White, Canney, French, Preston.

Nays (23) Lessard, Donnelly, Grassie, Kincaid, Nadeau, Ruel, Schreiber, Tripp, Voll, O'Connor, Appleby, Belhumeur, Burchell, Desmarais, Horrigan, Joncas, Lefavor, Maloomian, Morrisette, Sackett, Smith, Torrey, Valley.

The amendment was lost. Wilson motion adopted.

Chairman in the Chair.

Moved by Joos, seconded by Maglaras, that members be paid $5 for all meetings of two hours or less and $10 for any meeting over two hours. After discussion the motion was withdrawn. Moved by Grassie, seconded by Maglaras that members of committees of the Convention be paid per diem and mileage for meetings. Adopted.

Moved by O'Connor, seconded by Maglaras that all expenses under account 9370 be paid quarterly. Amendment moved by Desmarais, seconded by Maglaras that a copy of the expenses of each member of the Convention be included with the expense check. After discussion the Desmarais amendment was withdrawn by the mover and seconder. O'Connor amendment adopted.

Rep. Joos suggested that the amount paid to each member of the Convention be included in the County Report.

Account 9900 Contingency Fund
Moved by Wilson, seconded by Ruel that account 9900 be appropriated at $5,000 as recommended by the Executive Committee. Adopted.

Account 4142 Crime Commission Grant/Communications Technical Assistance
Moved by Wilson, seconded by Grassie that $3,280 be appropriated as recommended by the Executive Committee. Adopted.

Account 9351 Crime Commission/Grant Match/Jail
Moved by Wilson, seconded by Grassie that $3,500 be appropriated to account 9351 as recommended by the Executive Committee. Adopted.

Reconsideration moved by O'Connor, seconded by Maglaras on account 4100. Reconsideration prevailed.

Account 4100 Administration
Moved by O'Connor, seconded by Grassie that account .37 dues licenses and subscriptions be appropriated at $1,575 and that the total amount for account 4100 be $79,979. Adopted. Administration budget as amended adopted.

Reconsideration moved by Desmarais, seconded by Maglaras on account 4190 Welfare. Reconsideration failed.

Reconsideration moved by Tripp, seconded by Maglaras on account 9361 Strafford County Pre-Natal. The Chair ruled the motion out of order after the mover stated that he had not voted on the prevailing side. Moved by Maglaras, seconded by Donnelly that the rules be so far suspended as to permit reconsideration of account 9361. The motion failed on a yeas 12 nays 14 division vote.

Revenue Estimates
Moved by Wilson, seconded by Grassie that $1,732,897 be approved as the revenues estimate for 1977.

Rep. Wilson in the Chair.

Amendment moved by Joos, seconded by Tripp that $1,790,721.32 be appropriated as the revenue estimate for 1977. Amendment lost. Amendment moved by O'Connor, seconded by Maglaras that $1,802,028 be appropriated as the revenue estimate for 1977 with the changes to be Manpower $8,953 and Crime Commission $63,462. Further amendment moved by White, seconded by Valley that the total estimated revenues be $1,370,447 with meal ticket revenues at $13,000 and total revenues be $1,807,028.

Chairman in the Chair.

White amendment adopted. O'Connor Amendment as amended adopted. Question on the Wilson motion as amended at $1,807,028, the Chair requested a roll call.

Yeas (25) Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Belhumeur, Burchell, Canney, Desmarais, Joncas, Lefavor, Maloomian, Preston, Sackett, Smith, Torrey, Valley.

Nays (0).

Motion adopted.

Revenue Sharing/Anti Recession Funds
Moved by Wilson, seconded by Grassie that revenue sharing funds of $175,174 be appropriated to the following accounts as recommended by the Executive Committee:

Account 9350	Strafford County Guidance	$75,000
9360	Strafford County Homemakers	54,725
9361	Strafford County Pre-Natal	43,067
4141.05	Salaries Dispatchers	2,382

There was discussion as to the need for a public hearing because of the change from the Commissioners recommendations in the use of revenue sharing funds.

Moved by O'Connor, seconded by Joos, that revenue sharing funds of $175,174 be appropriated to account 5140.05 salary aides at Riverside Rest Home.

Moved by O'Connor, seconded by Maglaras that further consideration of the uses of revenue sharing funds be tabled. Adopted.

Total Budget

Moved by Wilson, seconded by White that $3,957,782,28 be appropriated as the total Strafford County Budget for 1977. The Chair requested a roll call.

Yeas (24) Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Belhumeur, Burchell, Joncas, Lefavor, Maloomian, Morrisette, Preston, Sackett, Smith, Torrey, Valley.

Nays (2) Canney and Desmarais.

Motion was adopted.

Reconsideration moved by Sackett, seconded by Maglaras. Reconsideration lost.

Amount to be raised by taxes

Moved by Wilson, seconded by Maglaras that $2,034,731.21 be the amount to be raised by taxes for 1977. The Chair requested a roll call.

Yeas (23) Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Belhumeur, Burchell, Joncas, Lefavor, Maloomian, Preston, Sackett, Smith, Torrey, Valley.

Nays (2) Canney, Desmarais.

The motion was adopted.

Moved by O'Connor, seconded by Donnelly that consideration of the use of revenue sharing funds be removed from the table. Adopted.

Moved by O'Connor, seconded by White that the revenue sharing funds of $175,174 be appropriated as follows:

Account	9350 Strafford County Guidance	$75,000
	9360 Strafford County Homemakers	54,725
	9361 Strafford County Pre-Natal	43,067
	4141.05 Salaries Dispatchers	2,382

and that anti recession funds of $8,415 be appropriated to account 4141.05 salary dispatchers.

Moved by O'Connor, seconded by Maglaras, that further consideration of uses of revenue sharing and anti recession funds be deferred until after a duly advertised public hearing. Adopted.

Moved by Grassie, seconded by Maglaras that the Convention go on record as being opposed to Governor Meldrim Thomson's proposed budget in respect to the provision of aid to cities and towns and counties. Adopted.

The increase in the amount to be raised by taxes of 1976 is $337,042.20. Rep. Belhumeur questioned Administrator Frigon on the $25 social security monthly payment. Mr. Frigon stated that if a patient is competent to manage their own affairs, then they are given the money to manage themselves. If they are not competent, then the money is administered by Riverside. They set up a mortuary agreement with the undertaker of the patient's choice. If the account goes over $750, it must be used to pay a month's board at Riverside. However, the patient's account is never allowed to drop below $50. Rep. Belhumeur stated that he had gotten a more complete picture from the Administrator after a conversation with him the other day and subsequently had gotten the information from the division of welfare.

Moved by Belhumeur, seconded by Maglaras that the County hire an attorney to recover all records that are missing from the Sheriff's Department. The mover and seconder amended their motion to strike the words "County hire an attorney to recover all" to "attorney general be asked to look into the matter of." The motion lost.

Moved by Voll, seconded by Joos that under RSA 24:14, RSA 24:15 that the County Commissioners seek written authority from the Executive Committee

before transferring funds from accounts that are underexpended to accounts that are overexpended. Adopted.

Moved by Schreiber, seconded by Valley that the Convention refer to the subcommittee on Administration for study and report by Oct. 1, 1977:

1. The establishment of the position of County Coordinator in the office of the Board of County Commissioners.

2. The establishment of an account under Administration for planning and the determination of the relationship of the County Government to Regional Planning. Adopted.

Moved by Maglaras, seconded by White that the Convention adjourn.

The Convention adjourned at 2:25 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE MEETING

MAY 13, 1977

The meeting was called to order by Chairman Leo Lessard at 10:10 a.m. on Friday, May 13, 1977.

Present: Representatives Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Ruel, Schreiber, Tripp, White, Voll, Lessard, and Smith

The reading of the minutes were waived.

Diane Herchek asked to be removed from the Building and Property Committee and would like to be put on the Criminal Justice Committee. Dennis Ramsey would like to be included on both the Criminal Justice and Social Service Committees. Schreiber will serve on the Administration and the Human and Social Service Committees. Helene Donnelly will serve on the Building Committee and Personal and Labor Committee.

Report of Criminal Justice Committee

Sarah Voll reported to the Executive Committee that in addition to the $3,300 for January February and March for the deputy fees there is also $1,950 that was collected which will not show up until April. Voll stated that she has had complaints from lawyers that the Sheriff's Department doesn't know what is going on as far as serving papers. Mrs. Kilty explained the policy of the Sheriff's Department was that the lawyers were to send a cover letter and the Sheriff's Department followed the instructions in the letter.

Report of Human and Social Service Committee

Shirley White explained the expenditures of the Riverside Rest Home.

Moved by Maglaras, seconded by Nadeau to take a sense of the Committee to raise enough revenues next year to meet the costs of food and beverage at Riverside.

Maglaras stated that the motion should cover what the Committee wants to do. There is nothing we can do but pass the motion.

Motion passed unanimously.

Moved by Maglaras, seconded by Grassie to go through the budget page by page with questions being asked on individual accounts. The mover and seconder withdrew the motion.

Commissioner Dumont read a letter re: $15,608 for Workman's Compensation.

Moved by Maglaras, seconded by Donnelly and Grassie that the Committee authorize payment of $15,608 for the purpose of Workman's Compensation.

Smith suggested that a study be made of the safety record.

Maglaras moved the question.

Maglaras motion passed unanimously.

Moved by Voll, seconded by Maglaras that the Administration Committee look into the question of Workman's Compensation. Passed unanimously.

Pre-Natal and Family Planning Director

Tom Kendrick, Director would like to take approximately $800 from the pre-natal program and put it in family planning. This would make us eligible for approximately $10,000 from the federal government. We would like to have the funds released the end of June.

Moved by White seconded by Maglaras to release $43,067 held in escrow for the pre-natal and family planning for expenditures.

White: It is our recommendation that this program continue.

The mover and seconder accepted an amendment to release $10,766.75 be released from escrow and expended for pre-natal and family planning programs.

Kendrick stated that what needs to be done is designate for use as matching funds $4,098.71 and the M & I designated funds be reduced to $38,9068.29.

Schreiber called attention to account 4190.53 direct aid, the over is due to the time of year (fuel). Account .56 the amount under is because of the two month expenditure. The February bill came in late. the Board and Care payments were changed from $80 to $90 as of April 1. Joe Washington's program is working very well and should be useful in reducing the direct aid costs.

Chairman Dumont explained that the County is being sued for $15,000. We must find legal counsel for the County before May 15.

The Committee requested the Chairman to send the County Attorney's Office a letter asking him to defend the County.

Moved by Joos, seconded by Donnelly that the Executive Committee transfer $5,000 from account 9900 Contingency Fund to account 4100.20 Legal Services. Maglaras moved the question, seconded by Voll. Roll Call requested.

Yeas (4) Donnelly, Joos, Tripp, Ruel.

Nays (6) Kincaid, Maglaras, Nadeau, Schreiber, White, Voll.

Motion lost.

Moved by Donnelly, seconded by Maglaras to accept the first quarter budget.

Motion withdrawn.

Ruel read a report re: "shoddy" workmanship at the Riverside Rest Home. He stated that there were no cracks and the sump hole must be made of cement. As for the drainage pipes, the dirt is in there because the pipes are not in use. As far as I am concerned, the job is in perfect condition.

Moved by Maglaras, seconded by Donnelly that the Executive Committee recess until Monday, May 16 at 1:00 p.m.

Meeting recessed at 1:30 p.m.

Respectively submitted,

Joan M. Schreiber

Joan Schreiber, Acting Clerk
Strafford County Convention

The recessed meeting of Friday, May 13 was called to order at 1:10 p.m. on Monday, May 16 by Chairman Leo Lessard in the Commissioners' Conference Room of the Justice and Administration Building.

Present were: Lessard, Donnelly, Grassie, Joos, Maglaras, Nadeau, Ruel, Schreiber, Tripp, White, Voll and O'Connor.

County Attorney Krans explained that he had sent a letter to the Commissioners two weeks ago stating that his office was unable to represent the County in the Mertens case. The case will probably not be tried for another year. He has filed a motion today in federal district court in Concord for a continuance. Krans estimated the cost of the case if a private attorney is retained would

be $10,000. He explained that his office cannot handle the case because of a heavy case load and the County Attorney may be called as a witness in the Mertens case.

Commissioner Dumont pointed out that it was not unusual for outside legal counsel to be retained. He pointed out that in the Holmes case an outside attorney was employed.

Moved by Grassie, seconded by Ruel that $1,000 be transferred from account 9900 Contingency Fund to account 4100.20 Administration, Legal Services for attorney's services in the Mertens case.

Moved by White, seconded by O'Connor that under the personnel exemption of the right-to-know law that the Executive Committee go into Executive Session. Unanimously adopted.

In Executive Session the Committee discussed what the probabilities of a successful outcome were in the Mertens suit.

Moved by Grassie, seconded by White to request the presence of the County Attorney in Executive Session. The Executive Committee and the County Attorney discussed the background and nature of the Mertens case.

Moved by Grassie, seconded by White that the Committee adjourn from executive session and reconvene in open session. Unanimously adopted. Grassie motion adopted.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

Discussion ensued on the Administration and Jail budgets. It was stated that a committee should be established to look into the Jail facility and find out if there will be space available at Riverside for activities for the prisoners.

Schreiber explained Joe Washington's Project Phoenix. She stated that equipment is being donated from civic organizations. The prisoners will earn money which will go into savings accounts or to their families. The Commissioners indicated that LEAA funds may be available.

Moved by Maglaras, seconded by Donnelly and Nadeau to accept the first quarter budget. Passed unanimously.

Respectively submitted,

Joan M. Schreiber

Joan Schreiber, Acting Clerk
Strafford County Convention

STRAFFORD COUNTY CONVENTION

July 18, 1977

The meeting was called to order at 7:35 p.m. in the Master's Hearing Room of the Justice and Administration Building by Chairman Leo Lessard.

Present were: Representatives Belhumeur, Canney, Donnelly, Desmarais, Herchek Diane, Herchek James, Joncas, Joos, Meader, Morrissette, O'Connor, Preston, Ramsey, Ruel, Schreiber, Smith, Tripp, Voll, White. Also present were Commissioners Dumont, Courteau, and Flanagan, Donald Sumner of Hersey Associates and several members of the press.

Chairman Lessard introduced Donald Sumner who explained the proposed addition to the House of Correction/Jail. The addition will be constructed in the space between the Jail and the garage. It will be a two-story 3,000 square foot addition costing $80 per square foot of which $16.50 per square foot is equipment cost. Sumner pointed out that because of security requirements including metal floor decking, that correctional construction is extremely expensive. The lower floor will consist of storage and office space as well as a classroom-library. The second floor will have space for visiting and two conference rooms for conferences with doctors, attorneys and a clergy, as well as two cells for short-term detention for women and juveniles.

Rep. Ruel, seconded by Reps. Donnelly and Desmarais moved the following: Resolved that the Board of Commissioners of Strafford County be authorized to apply for, to accept and to expend funds in the amount of two hundred fifty-nine thousand ($259,000) dollars that may become available from the Economic Development Administration of the U.S. Department of Commerce under the Local Public Works Capital Development and Investment Program to be used for construction of an addition to the Strafford County House of Correction and Jail in accordance with the application of July 8, 1977.

Roll call requested by Rep. Ramsey. Sufficiently seconded.

Yeas (18) Donnelly, Joos, Nadeau, Ruel, Schreiber, Tripp, White, Voll, O'Connor, Belhumeur, Canney, Desmarais, Joncas, Meader, Morrissette, Preston, Ramsey, Smith.

Nays (0)

Unanimously adopted.

Moved by Ramsey, seconded by Ruel that the Commissioners and their staff be commended for the excellent job done in the preparation of the Public Works application within such a short time.

Unanimously adopted.

Shirley White, the chairman of the Human Service Committee, stated that it had come to her attention that the pre-natal program had increased its administrative staff by five persons using manpower funds while maintaining their case load level.

Moved by O'Connor, seconded by Ramsey that each County department agency or official, prior to submitting an application for funds from any source which has not been specifically budgeted, shall notify the Chairman and the Clerk of the County Convention, as well as the Chairman of the appropriate standing sub-committee, of plans to apply for such funds. Amendment moved by Joos that the words " or any agency funded in all or in part by the County" be inserted after the word official in the motion. Joos amendment accepted by mover and seconder of main motion.

Question on the motion as amended. Adopted.

Rep. Joos questioned if extra funds would be necessary for the nursing home addition. Commissioner Dumont replied that approximately $50,000 would be necessary for equipment. In addition, Dumont stated that funds would be necessary for relocation of the laundry.

Moved by Desmarais, seconded by Nadeau thatthe Convention adjourn.

Adopted.

The Convention adjourned at 9:20 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

EXECUTIVE COMMITTEE

AUGUST 23, 1977

The Executive Committee was called to order at 7:10 p.m. on Tuesday, August 23, 1977 in the Masters Hearing Room of the Strafford County Justice and Administration Building by Chairman Leo Lessard.

Present were Reps. Grassie, Joos, Kincaid, White, Ruel, Wilson, Nadeau, Voll, O'Connor, Maglaras, Donnelly, Tripp, Osgood. Also present were Commissioners Dumont, Courteau and Flanagan, Register of Deeds Carey, Riverside Rest Home Administrator George Frigon and Assistant Administrator Rod Hammon, Charlotte Clark, Annette Sasien and several representatives of the local press.

Shirley White reported that the Riverside budget appeared to be in good order. Most over expenditures are not serious and result from bulk purchase of materials. A turn over in personnel has resulted in reduced personnel expenditures.

The clerk read a communication from Tomlin P. Kendrick , Executive Director of the Strafford County Pre-Natal and Family Planning Program requested payments of $1,024.67 to the New Hampshire Division of Welfare and $9,742.08 to the program for the second quarter. Mr. Kendrick briefly addressed the Executive Committee and statedhe was more than willing to meet with any member of the Delegation or any Strafford County citizen in regard to the program. The Womens, Infants and Childrens (WIC) application is still under review. Governor and Counsel have accepted an $8,000 planning grant for the WIC program state wide.

Moved by Grassie, seconded by Maglaras that the second quarter allocation be released as requested. Adopted.

Moved by Joos, seconded by Kincaid that the Executive Committee adjourn. Adopted.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

STRAFFORD COUNTY CONVENTION

AUGUST 23, 1977

The Strafford County Convention was called to order at 7:30 p.m. on Tuesday, August 23, 1977 in the Masters Hearing Room of the Strafford County Justice and Administration Building by Chairman Leo Lessard.

Present were: Reps. Donnelly, Grassie, Joos, Kincaid, Maglaras, Nadeau, Osgood, Ruel, Tripp, White, Wilson, Voll, O'Connor, Appleby, Burchell, Canney, Desmarais, Lefavor, Morrisette, Preston, Ramsey, Sackett, Smith, Torrey, Valley. Also present were Commissioners Dumont, Courteau and Flanagan, Riverside Rest Home Administrator George Frigon, Charlotte Clark, Annette Sasien, Donald Sumner of Hersey Associates, and several members of the local press.

Donald Sumner explained the proposed renovation of the present dining-kitchen area at Riverside Rest Home into a laundry facility. He pointed out that to avoid the danger of staff infection two rooms are necessary. In addition, the proposal will add one folder and one dryer to the County's present laundry capacity. There will be a loading dock, employees lounge, and two toilets. The present wood flooring will be removed, gravel added and then a cement slab will be poured over the gravel. Approximately $72,000 of the proposal is for new laundry equipment.

Mr. Frigon noted that one or two less employees will be needed with the modernization. Mr. Hammon stated that laundry handling time will be reduced by 75% in the new facility. The work week can be reduced to five days as opposed to the present seven day work schedule.

Rep. Ruel seconded by Rep. Donnelly offered the following: Resolved that the Board of Commissioners of Strafford County be authorized to apply for, to accept and to expend funds in the amount of two hundred one thousand dollars ($201,000) that may become available from the Economic Development Administration of the U.S. Department of Commerce under the Local Public Works Capital Development and Investment Program to be used for construction of laundry facilities at the Riverside Rest Home in accordance with the application of August 3, 1977. Motion unanimously adopted on a roll call vote.

Commission Chairman Paul Dumont explained the status of negotiations between the union and Riverside Rest Home and the County. The Union wants 1¼ days per month sick leave with a 90 day maximum accumulation. The Commissioners wish to maintain the present one day per month sick leave with a 60 day maximum accumulation. The Union wants to reduce the probationary period for new employees from 90 days to 30 days. The Commissioners oppose this. The Union wants the full cost of family health plan coverage to be paid by the County. The Commissioners haveoffered to pay ½ of the family plan cost. The Union originally asked for $.30 per hour wage increase. The Commissioners are offering $.15 per hour and the Union has made a counter offer of $.25 per hour. The Commissioners offered to buy a $2,000 insurance program to be paid by the County. The Union has failed to provide any figures on the cost of such a program.

Moved by Donnelly, seconded by Ramsey that the rules of the Convention be so far suspended as to permit a Union representative to address the Convention. Adopted by the necessary two thirds.

The President of the Union, Bernard Hammon addressed the Convention. The main concern of the employees at Riverside is with wages. He pointed out that the County is beginning to lose employees at Riverside in greater numbers.

Moved by Ruel, seconded by Donnelly that the consensus of the Convention be that the Commissioners should offer $.25 per hour raise to employees at Riverside Rest Home.

Discussion ensued. Rep. Wilson assumed the chair and then relinquished it for Rep. Lessard to address the Convention in regard to the motion.

An amendment moved by Ramsey seconded by Donnelly that the consensus of the Convention be that the Commissioners offer a $.25 per hour raise to the employees, 3 weeks vacation after 5 years, 4 weeks vacation after 10 years, and a daily weekend shift differential of $2.50 and that there be no change in the health insurance plan.

Rep. Ramsey pointed out that his proposal would cost $14,249 more than the Commissioners' proposal.

Further amendment moved by Appleby, seconded by Preston that the consensus of the Convention be to endorse the Commissioners proposal as originally presented to the Union.

Question on the Appleby amendment. Roll call requested. Sufficiently seconded.

Yeas (14) Joos, Kincaid, Nadeau, Osgood, Tripp, Voll, Appleby, Burchell, Canney, Desmarais, Lefavor, Preston, Smith, Torrey

Nays (10) Torrey, Grassie, Maglaras, Ruel, Wilson, O'Connor, Morrisette, Ramsey, Sackett, Valley. Amendment was adopted.

Question on the Ramsey motion as amended. The motion as amended was adopted on a 14 yeas, 10 nays division vote.

Register of Deeds Carey presented the Convention with the program to upgrade some of the indices. The total cost of the project excluding labor is $35,700. The project will involve: (1) The production of grantor-grantee indices for 1931-1940; (2) For the production of grantor-grantee indices for 1941-1948; (3) The consolidation of indices of grantor-grantee indices for 1931-1959. A contract can be executed to pay for the program over a four-year period at $9,500 per year. Moved by Wilson, seconded by Maglaras that the proposal be referred to the Administration Committee for study. Adopted.

Jack Mettee of the Strafford Regional Planning Commission spoke to the Convention in regard to the creation of a Strafford County Human Service Coordinating Council (HSCC). The HSCC is to meet the needs of providers as well as consumers of human services. It will be a non-profit organization with a board of directors who will hire professional staff to carry out the planning functions for Title XX. Strafford and Coos Counties are the only counties that don't have HSCCs. The 1974 amendments to the Social Security Act, which created Title XX, mandates local human service planning. The goal is to develop a human service delivery system that is responsive to people's needs not just human service providers. The benefits of the HSCC would be to reduce duplication of services and to provide a comprehensive plan within which resources and needs can be analyzed and the development of programs to meet those needs would be realized. The HSCC would also be an information and referral service for agencies and for individuals seeking services.

A steering committee has been formed with sub-committees to develop a plan for the HSCC. Professional staff is being provided as a Title VI CETA project under a grant application from New Horizons of Manchester. Currently there is a project director, planner, and secretary. The proposal for next year will cost between $35,000 and $40,000. There will be funds available on a 3-1 basis under Title XX. There will be approximately $10,000 required as match from local sources, part of which would be appropriate for the County to provide.

Moved by Wilson, seconded by Maglaras that the proposal be referred to the Human and Social Service Committee. Adopted.

Commission Chairman Dumont announced that installation of phases two and three of the jail locking system would begin on Aug. 29 and be completed within seven to eight weeks.

Moved by O'Connor, seconded by Kincaid that the second quarter budget figures be accepted as submitted by the Commissioners. Adopted.

Moved by Ramsey, seconded by Grassie that the Convention adjourn in honor of Helene Donnelly's 39th birthday. Adopted.

Convention adjourned at 9:47 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

The meeting of the Building Committee was called to order by Chairman Alfred Ruel on Monday, August 29, 1977 at 10:05 a.m. in the commissioners' conference room of the Strafford County Justice and Administration Building. Present were Reps. Joos, Appleby, Donnelly, O'Connor and Osgood. Also present were Ralph Carlson and Ursula Bowring of the Strafford County Human Service Coordinating Council, and Jack Mettee, director of the Strafford Regional Planning Commission.

The meeting was called to make on-sight inspection of the nursing home addition to see what progress has been made in the building and what problems have arisen during construction.

The committee discussed possible use of the old building. Among the uses that were sighted in the County's 1122 proposal were:

1. A sheltered care facility for the elderly
2. A treatment center for alcoholics
3. Office space for human service agencies

In addition to those the committee wanted to look at the old building as a possible sight of a group home for pre-delinquent children.

The committee then made an inspection tour of the new addition. The following is a list of the problems the committee feels should be examined:

1. The need to have proper covering on the oil tank outside of the 3rd floor
2. Location of a sanitizer on the 3rd floor back nurses station
3. The gap between the exterior wall and the concrete slab that is the basis for the roof
4. Ceiling height in various locations.

The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

Roderick H. O'Connor
Temporary Clerk

STRAFFORD COUNTY CONVENTION

SEPTEMBER 20, 1977

The meeting of the Convention was called to order at 7:35 p.m. on Tuesday, September 20, 1977, in the Masters Hearing Room of the Strafford County Justice and Administration Building by Chairman Leo Lessard.

Present were Reps. Donnelly, Joos, Maglaras, Nadeau, Osgood, Ruel, Schreiber, Tripp, White, Voll, O'Connor, Appleby, Burchell, Canney, Herchek Diane, Herchek James, Horrigan, Lefavor, Meader, Preston, Ramsey, Sackett, Smith, Valley. Also present were Commissioners Dumont, Courteau and Flanagan, Riverside Rest Home Administrator George Frigon, Charlotte Clark of the Commissioners Office, Caryn Maller of Fosters, Susan Roman of WTSN, Peter Fleischman of WWNH.

After the reading of the minutes it was moved by Ruel, seconded by Nadeau that the minutes be accepted as read. Adopted.

Rep. Lessard stated that the purpose of the meeting was to hear a representative of United Public Servants Union on the status of negotiations with the County. He read from RSA 273-A the Public Employee Labor Relations Act the portions of the law that pertain to the "Legislative Body" which is defined as the appropriation body in RSA 273-A: 1, VII the Chairman emphasized that the responsibility was not to accept or reject a Union proposal until a contract was signed by the Board of Commissioners.

Mr. James Guyette of the United Public Servants Union addressed the Convention on the Commissioners' position in the current negotiations. He stated that the wage increase to $.30 was made in good faith. He stated "the County employees raises have not kept pace with the cost of living, the Commissioners' proposal of $.15 per hour after deductions doesn't buy a carton of cigarettes." He pointed out that as State Legislators the Delegation members have voted to give State employees a 7% pay raise, yet they turn their backs on County employees. He offered figures on cost of life insurance plan. They had been received from the Liberty Mutual Insurance Company. The figures were as follows: For an average age of 35, $.48 per month per person; average age 40, $.72 per month per employee; average age 45, $1.16 per month per employee; average age 50, $1.84 per month per employee. The rate of cost will depend on the average age of all employees. He then explained the Commissioners position on employee probationary period, weekend differential, sick leave, and health insurance. He pointed out that there were agreements on other areas in the contract such as work schedule, grievance procedure and vacations. He urged the Commissioners to accept the Unions proposal of $10 per week hazardous duty pay for the guards at the County Jail. He also pointed out that Strafford County's Jail officers are among the lowest paid in the State.

Commissioner Dumont stated that there had been no negotiations since the Delegation meeting on August 23 and indicated that negotiations will resume next week. In reply to a question Administrator Frigon stated that the minimum wage at Riverside Rest Home is $2.55 per hour. It was announced that the Administration Committee will meet tomorrow at 1:00 p.m. in the Register of Deeds Office to discuss a contract for the updating of indices. Alfred Ruel announced that the Building Committee will meet the last Monday of each month at 10:00 in the Commissioners' Office. The Chairman announced that another orientation day for the Delegation would be scheduled to get with County Departments and County funded outside agencies. Commissioner Dumont suggested that this day take place during the week and not on a weekend.

Rep. Ruel stated that the Building Committee had made an onsite inspection of the Riverside Rest Home Addition. Generally, everything appears to be proceeding in good order. The Committee found the following problems with the building: (1. The need for a proper covering on the oil tank outside the third floor (2. The location of a sanitizer on the

third floor back nursing station (3. A gap between the exterior wall and the concrete slab that is the basis for the roof (4. Ceiling height in various locations.

Commissioner Dumont stated that these problems were being worked out between the County, the Architect and the contractor.

Commissioner Dumont stated that because of the failure of the legislature to adopt a state operating budget the County could face a financial penalty of $175 per day on its tax anticipation notes. This penalty would also affect the County's credit standing to borrow in anticipation of taxes in future years.

Rep. O'Connor stated that it had come to his attention that the Sheriff's Department was seeking to avoid certification of two deputies, by the New Hampshire Police Standards and Training Council. He also felt that there was an attempt to blame the Delegation for the failure to appropriate sufficient funds to cover criminal investigation expenses. He pointed out that the Delegation took its action upon the request of the Sheriff.

Moved by O'Connor, seconded by Joos that the matter of certification of deputies by the New Hampshire Police Standards and Training Council be referred to the Criminal Justice Committee. Adopted.

Rep. O'Connor spoke to the Delegation about the availability of funds from the Economic Development Administration for industrial and commercial development in the County. He met last Friday with John Hanaway of Congressman D'Amours office on Strafford County's eligibility for EDA funds. He stated that 100% federally funded grants were available for planning and then for public and private works projects from EDA.

Moved by O'Connor, seconded by Ruel that the Chairman of the Convention in conjunction with the Board of Commissioners appoint a Committee to work with city and town officials, business, labor, civic, and industrial leaders, including local chambers of commerce and local and regional planning agencies to explore the possibility of the County's eligibility for planning and grant funds from the Economic Develpment Administration. Adopted.

Moved by Nadeau, seconded by Appleby that the Convention Adjourn. Adopted.

The Convention adjourned at 9:17 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

STRAFFORD COUNTY DELEGATION
EXECUTIVE COMMITTEE
NOVEMBER 14, 1977

Chairman Lessard called the meeting to order at 10:10 a.m. Present were: Reps. Donnelly, Maglaras, Schreiber, Voll, Osgood, Joos, Wilson, Tripp, Nadeau, Lessard, Kincaid, and Smith. Also present were Commissioner Courteau and Administrator George Frigon, Tom Kendrick of Family Planning Sheriff Flanagan

Chairman Lessard noted the Delegation's role in the union negotiations and passed out a copy of the legal steps for the negotiations.

Tom Kendrick requested the third and fourth quarter allotment for Pre-Natal care and Family Planning in the amount of $1,024.67 and $9,742.08.

Moved by Maglaras, seconded by Joos that the third and fourth quarter allotment be released. Passed unanimously.

Don Smith reported on the special project by the Register of Deeds to computerize the indices of the deeds files at a cost of $35,700. He suggested that the project should be paid out of the increase in the income of the Register of Deeds over two or three years. The project is similar to work done in six other counties and is a continuation of a current program. Chairman Lessard asked if the project could be postponed until the following year and done within the normal budget. Register of Deeds Carey answered that it should be done as soon as possible but there was no immediate rush. The program will be put out to bid.

Smith noted that the Register of Deeds work has increased by 20% and next year's operating budget will reflect that increase. The concensus of the Executive Committee was to support the project but postpone its initiation until 1978.

Rep. Joos requested a written report of the project.

Sheriff Flanagan reported on his problem with one of his cruisers and requested a special appropriation to purchase a new cruiser. The current mileage being paid one deputy for operating his private car for two weeks totals $122.50 at $.25 per mile. Repairs on cruiser #7 will cost approximately $300. Sheriff Flanagan noted that he expected to request a third new car replacing cruiser #6 in 1978.

Voll reported that the sub-committee recommended continued payment of mileage for a private car until the 1978 budget. However, the recommendation was passed on the assumption that mileage paid would be $.15 per mile and the third car would not be replaced until 1979. Questions were raised on the insurance requirements for private cars and County responsibility for damage to private cars.

Voll also noted the problems of recruiting deputies when they use their own cars.

Moved by Maglaras, seconded by Donnelly that the Executive Committee authorize the Sheriff to spend $4,200 for a new car. Passed unanimously. Reported by Cal Schroeder of Strafford County Extension Service that there is money in his budget because of vacancies which he intended to use for equipment. He estimates that $3,500 would be spent on the new H.E.E.T. (Home Energy Evaluation Team) and a number of minor items. The expenditure does not require Executive Committee approval. Lessard expressed the feeling that surplus funds should be returned to the County to be applied to next year's budget.

Rep. Smith stated that the Register of Deeds income is up and its costs are down. Administration is approximately 10% above the budget.

Voll, Criminal Justice Committee. The County Attorney's budget is above the appropriation primarily because of the expense of terminating the position of Criminal Investigator. The Sheriff's budget is over expended in the deputies salaries which is balanced by additional income. Costs of

dispatchers is also up considerably.

Schreiber suggested the Committee obtain advice from the Strafford County Regional Planning on whether the county dispatch center is necessary. Joos noted that the dispatch center is one item which benefits the towns.

There were three Building Committee reports that the building progress is satisfactory. Personnel and Labor: no report. Human and Social Services: no report.

Joos remarked that the tax increase for county expenditures has increased 46% in three years.

Moved by Maglaras, seconded by Donnelly, Kincaid, and Tripp that the Executive Committee accept the third quarter figures.

Chairman Lessard announced that Rod O'Connor will be resigning and that the Delegation will have to elect a new Clerk.

Allen Wilson stated that he was beginning to work on a capital budget and suggested that this budget be prepared by the Building and Property Committee.

Annette Sasien reported that the auditor did not believe that a capital budget was necessary. The County does not have "capital expenses" i.e. equipment purchased by bonds. Schreiber stated that the Delegation should know what long term commitments the County is making and that a capital budget should clarify those commitments.

Commissioner Courteau reported that the Phoenix program has been shut down temporarily while the shop renovations are being studied.

Schreiber inquired when the departments would produce the summary of department functions requested by the Delegation. Lessard replied that he intended to send out a letter this week asking for a one-page summary of department responsibilities.

Moved by Tripp to adjourn. Passed unanimously.

Respectfully submitted,

Sarah Voll

Sarah Voll, temporary clerk,
Strafford County Delegation

STRAFFORD COUNTY CONVENTION
NOVEMBER 21, 1977

Strafford County Convention was called to order at 7:45 p.m. on Monday, November 21, 1977 in the Master's Hearing Room of the Strafford County Justice and Administration Building by Chairman Leo Lessard.

Present were: Reps. Donnelly, Joos, Kincaid, Nadeau, Osgood, Ruel, Schreiber, Tripp, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Canney, Desmarais, Horrigan, Lefavor, Meader, Morrisette, Preston, Ramsey, Sackett, Smith, Torrey, Valley. Also present were Commissioners Dumont, Courteau, and Flanagan, Riverside Rest Home Administrator George Frigon, James Guyette and Bernard Hammon of the United Public Servants Union, Charlotte Clark, and several members of the local press.

The Chairman explained that the purpose of the meeting was to ratify the cost items portion of the contract between the United Public Servants Union, Riverside Rest Home and the County Jail.

Commissioner Dumont explained that the contract contained a $.20 per hour pay raise, one half the cost of the health insurance family plan and improvements in the vacation time allowed. The total cost of the contract is close to $150,000.

Moved by Joos, seconded by White that the contract as presented be accepted.

Moved by Donnelly, seconded by Ramsey that the contract be accepted with a pay raise of $.25 per hour. Roll call requested by Donnelly, sufficiently seconded.

Yeas (10) Donnelly, Kincaid, Nadeau, Ruel, Wilson, O'Connor, Belhumeur, Horrigan, Morrisette, Ramsey.

Nays (16) Joos, Osgood, Schreiber, Tripp, White, Voll, Appleby, Canney, Desmarais, Lefavor, Meader, Preston, Sackett, Smith, Torrey, Valley. Amendment Lost.

Question on the main motion. Roll Call requested by Donnelly sufficiently seconded.

Yeas (22) Donnelly, Joos, Kincaid, Nadeau, Osgood, Ruel, Schreiber, White, Wilson, Voll, O'Connor, Appleby, Belhumeur, Horrigan, Lefavor, Meader, Morrisette, Ramsey, Sackett, Smith, Torrey and Valley.

Nays (4) Tripp, Canney, Desmarais, Preston. Motion adopted.

Rep. Canney addressed the Convention under personal privilege on her views on the County Budget.

Rep. O'Connor addressed the Convention under personal privilege and then submitted his resignation as Clerk of the Convention and of the Executive Committee to the Chairman. Moved by Torrey, seconded by Donnelly that the resignation be accepted with deep regrets. Adopted.
The Chair declared nominations for Clerk of the Convention to be open. Rep. Voll nominated by Meader, seconded by White, Tripp, and Smith. Moved by Ramsey, seconded by Osgood that the nominations be closed and that the Clerk be instructed to cast one ballot for Rep. Voll. Adopted.

Rep. Belhumeur requested information of the Commissioners on the status of deceased patients accounts. Chairman Dumont stated that the accounts are currently being processed through the probate court. Dumont also stated that new rules are being developed by the Division of Welfare and that all Counties are having this problem with deceased patients accounts.

Rep. Belhumeur stated that there was $21,000 in these accounts at Riverside Rest Home.

Moved by Ramsey, seconded by Ruel that the Convention adjourn. Convention adjourned at 9:20 p.m.

Respectfully submitted,

Roderick O'Connor, Clerk
Strafford County Convention

STRAFFORD COUNTY DELEGATION
EXECUTIVE COMMITTEE
DECEMBER 5, 1977

Chairman Lessard called the meeting to order at 10:05 a.m.

Present were: Reps. Donnelly, Maglaras, Schreiber, Voll, Osgood, Joos, Wilson, Ruel, Tripp, White, Nadeau, Lessard, Kincaid, Smith. Also present was Commissioner Dumont.

Moved by Maglaras, seconded by Donnelly that the Executive extend its warmest symphathy and condolences to the family of Mayor Michael White of Dover and to the Dover City Counsel. Lessard announced he would collect the voluntary contribution to send a wreath after the meeting.

Lessard announced the resignation of Rod O'Connor as Clerk of the Executive Committee. He noted that Sarah Voll had been elected Clerk of the Delegation and thus became an ex-officio member of the Executive Committee. She has resigned as a member of the Executive Committee as representing the towns.

Moved by Tripp, seconded by Maglaras that Sarah Voll be nominated Clerk of the Executive Committee. Moved by Ruel, seconded by Osgood to close nominations. Lessard instructed the acting clerk to cast one vote for Sarah Voll as Clerk of the Executive Committee.

Joos announced that the towns have held a telephone caucus to nominate Don Smith as a member of the Executive Committee replacing Sarah Voll as a town representative. Moved by Osgood, seconded by Kincaid to close nominations. Don Smith was unanimously elected.

Voll resigned as Chairman of the Criminal Justice Committee.

Lessard noted that he had nominated Victor Joos as a member of the Strafford County Guidance Center Board of Directors to replace Rod O'Connor.

Lessard announced that the Executive Committee would have to act again to authorize the purchase of a car for the Sheriff's Department. The Committee discussed the problem that the car will not be purchased through the State and that the consideration of the gas conservation will not be automatically considered. Lessard pointed out that the Commissioners, not the Executive Committee or the Sheriff, are responsible for the purchase of the car and that they would make the most advantageous decision.

Moved by Wilson, seconded by Donnelly that the Executive Committee authorize the transferral of $4,200 from account #9900 (Contingency Fund) to account #4440.97 (Sheriff's Department-New Equipment) for the purchase of a new car. Motion carried unanimously.

Chairman Lessard read a letter from the County Treasurer which noted that County funds are insufficient to meet upcoming 1978 expenses and requested authorization for the County to borrow up to $3 million. Action on the letter requires a special meeting of the Executive Committee.

Lessard noted that the members of the Delegation now have a copy of the 1978 budget. He commented that in his opinion the budget is too high and expressed disappointment that the Commissioners have cut out social services from it altogether. Shirley White, Chairman of the Human and Social Services Committee announced that her Committee will be meeting on Friday. She said that she thought that the budget would continue to rise as long as the State expects the local levels to assume the responsibility for social services. The towns and cities and County officials have to decide whether such care should be done at the State or County level.

Schreiber noted that the new Human and Social Services Coordinating

Counsel should be able to assist the Delegation to analyze the social services.

The next meeting will be on December 16 at 10:00 a.m. and we will discuss the request from the County Treasurer and the County budget from the Capital Budget through the Judge of Probate. A public hearing for the budget will be in the first two weeks of January.

NEW BUSINESS

Donnelly suggested that the Delegation purchase a Christmas present for Roderick O'Connor. She volunteered to collect the money and suggested that the present be purchased by Lessard.

Dumont noted that an additional $15,400 would be required for workmen's compensation. Moved by Maglaras, seconded by Kincaid that $15,400 be appropriated for that purpose. Amendment that the $15,400 be transferred from account #4190.56 (intermediate nursing) to pay the additional workmen's compensation, seconded by Kincaid. The amendment carried unanimously. The motion unanimously carried.

Moved by Maglaras, seconded by Kincaid that the meeting adjourn at 10:55.

Respectfully submitted,

Sarah P. Voll

Sarah Voll, Clerk
Strafford County Delegation

EXECUTIVE COMMITTEE
December 20, 1977

Meeting of the Strafford County Executive Committee, December 20th, called to order at 10:00 by Chairman Leo Lessard.

Present were Reps. Lessard, Donnelly, Joos, Kincaid, Maglaras, Nadeau, Osgood, Ruel, Schreiber, Tripp, White, Wilson, Voll, Smith, and Ramsey.

Clerk announced that mileage has been submitted for committee meetings, and each chairman should submit any additional meetings to the clerk.

County Treasurer, Leo Cormier read the request for $3 million to be borrowed in anticipation of taxes. In answer to a question asked, the Mr. Cormier stated that the amount to be borrowed has risen from $2 million to $3 million because the 1977 budget is larger. The State Street Bank will serve as agent for soliciting bids. The money will probably be borrowed in two (2) parts.

Moved by Ruel, seconded by Donnelly that the County Treasurer be authorized to bring out formal bids for a loan of $3 million to be borrowed in anticipation of taxes. Roll call, on motion, unanimously passed by the members present.

Lessard noted that it was the intent of the Executive Committee to borrow up to $3 million.

Lessard announced that the Public Hearing would be held on the evening of December 20th and read the letter stating the statute of Public Hearing. He expressed his concern that the quorum would not be present.

Lessard announced that the department summaries are being prepared thus far for the Executive Committee for the County Treasurer, County Commissioners, Register of Probate, Sheriff and Dispatch, and Register of Deeds.

Administration: Report by Don Smith. The Administration Committee recommends that the position of Staff Assistance to the Executive Committee be established. The priorities for the assistance will be set by the Executive Committee. Rep. Smith invited Dr. Jansen to address the Executive Committee. Dr. Jansen presented two (2) tables. 1) on the analyzing of the County Commissioners' budget showing the percentage increases for each department in the County. 2) an analysis for the Riverside Rest Home budget on a per bed, per day basis. He stated that some areas of the budget should be looked into; Workmen's Comp. for county budget (65,000), indicated that the accident rate in the County is too high. Also noted that figure for telephone is high. Electricity was increased by 17% and he thought that the thermostat should be locked so that they cannot be reset. They should all be lowered to 70 degrees and should be set so they automatically be lowered at night.

Schreiber talked on the availability of a technical assistant. She reported that the needs have been demonstrated and that the Executive Committee should start with an assistant to the Delegation since the County Commissioners did not appear to be receptive of the assistant.

Moved by Schreiber, seconded by White that the Executive Committee accept the report of the Administration sub-committee. passed

Moved by Schreiber to employ a staff assistant-consultant to the Delegation to make studies and secure facts needed by the Delegation in carrying out their legislative functions. Amended to Account #9370 (County Convention) to add $12,000 for a staff assistant which makes the total of the account $20,000 was moved by Schreiber, seconded by Wilson. Lessard suggested to lower the expenses of County Conveiton (#9370) by $2,000 because the expenses of the County Convention meetings were $6,000 rather than $8,000. Change accepted by Schreiber, she then withdrew her motion.

Executive Committee discussed whether the position would be needed if the members of the Committee did their job properly. The Consultant would be needed to get the facts, but the decision would still be made by the members. Called by Kincaid, seconded by Donnelly that the motion be passed/voice vote.

Lessard noted that it was the intent of the Executive Committee to pass the item by the Executive Committee to allow the item to come before the full Delegation which has made their March 18th resolution.

Recessed Meeting

Meeting called to order at 1:35.

Moved by Schreiber, seconded by Wilson to establish an account for planning within #4100 (Administration) for $22,000 to provide funds to the Strafford Regional Planning Commission for this function. Schreiber explained that the $22,000 was a packaged amount for planning for the Planning Commission and Human Services Council. She noted that Shirley White, not present at time, conquerred with the merger of the two organizations. Roll call vote.

Yeas (6) Donnelly, Kincaid, Osgood, Schreiber, Wilson and Voll.

Nays (4) Joos, Maglaras, Nadeau, Tripp.

Motion carried.

Moved by Wilson, seconded by Maglaras that the Executive Committee accept the administration budget as amended $118,763.00 Motion carried on a voice vote.

County Attorney: Maglaras reported that if the County Attorney were to receive a raise, it would not exceed $500. Question was raised whether the job should be full-time. Voll reported, as former chairman.

Moved by Maglaras, seconded by Donnelly that the County Attorney's budget be accepted as proposed by the County Commissioners. Moved by Wilson that Account #4110 (County Attorney's Salary) be amended to $15,416 and Account #4110.10 (Social Security) to $2,216, making the total for the County Attorney's budget as $46,298.00. Motion failed due to the lack of a second. Moved by Osgood, seconded by White that the County Attorney's budget be amended to reduce Account #4110.70 (Travel) from $400 to $200. Motion carried. Maglaras moved the question. Seconded by White. Motion carried.

Account of County Attorney's carried.

Register of Deeds: Moved by Kincaid, seconded by White that the Executive Committee accept the Commissioners' proposal for the Register of Deeds. It is the intent of the Executive Committee to put money for additional clerical personnel into the Contingency Fund if CETA funds are not available. There is a need for two persons, one for the Index project and one for an additional project in the Deeds office.

Lessard announced that the motion to add planning to the Administration budget was illegal and that the item should be placed under #9300 (outside services). Moved by Maglaras, seconded by Osgood to reconsider approval of the administration budget. Moved by Nadeau, seconded by Maglaras that the administration budget be reduced by $22,000 for planning, making the total for administration $96,763.00.

Lessard announced that the consideration of the Sheriff Department's budget and Probate Court be postponed until a later time.

Commissioner Dumont questioned if the Executive Committee should decide about the budget before the public hearing. Lessard stated that any part of the budget could be reconsidered at any time before the Delegation has approved it.

Capital Budget: Report by Allen Wilson on the Capital Budget. Defines the Capital expenditures as any project which requires any amount of money. The Capital Budget reflects the current state of indebtedness of County government.

Moved by Maglaras, seconded by Wilson to recess until Friday, December 30th at 10:00 a.m.

Respectfully submitted,

Sarah P. Voll

Sarah Voll, Clerk
Strafford County Delegation

EXECUTIVE COMMITTEE MEETING
DECEMBER 30, 1977

Meeting was called to order by Vice-Chairman Allen Wilson.

Present were: Donnelly, Joos, Kincaid, Maglaras, Nadeau, Schreiber, Tripp, White, Wilson, Voll, and Lessard

Moved by Maglaras, seconded by Kincaid that the Commissioners' Budget for account #4130 (Judge of Probate) be accepted as reported by Criminal Justice Committee Chairman Dennis Ramsey.

Moved by Maglaras, seconded by Joos that the report of the Criminal Justice Committee be accepted. Account #4130.23 reduced from $2,000 to $500, account #4130.291 (Steno Fees) reduced from $250 to $100. The substantial cut in the assigned counsel was questioned.

Moved by Schreiber, seconded by Kincaid that in light of the discussion and information on possible cuts the Executive Committee restore the $2,000 to account #.23. Amendment passed unanimously.

The report of the Criminal Justice Committee as amended with a new total of $2,866 passed unanimously.

Moved by Joos, seconded by Maglaras that as the Executive Committee moves through the County Budget it note the costs passed to the County by the State and include the total cuts in a footnote to the budget. Passed unanimously.

Moved by Maglaras, seconded by Nadeau that the Executive Committee accept the Commissioners' Budget for account 4130 (Register of Probate).

Moved by Maglaras, seconded by Nadeau that the Executive Committee accept the Criminal Justice Committee's recommendations with the following changes to the Commissioners' Budget: Acct. #4130.29 reduce from $3,000 to $2,700; account #4130.67 reduced from $200 to $100, and account 4130.82 reduced from $250 to $100 with the final total for Register of Probate $11,921. The Register of Probate was asked to demonstrate the increased workload of the Probate office over the last few years.

Moved by Maglaras, seconded by Schreiber that consideration of the Probate budget be tabled.

Rep. Joos stated that he felt that 90 days is an unreasonably short period in which to put individuals on a retirement system given the high employment turn over at the County level. Joos agreed to discuss the matter with the Personnel Committee.

Moved by Maglaras, seconded by White that the Executive Committee accept the Commissioners proposed budget for accounts #4140 (Sheriff) and 4140 (Dispatch Center).

Moved by Maglaras, seconded by Joos that the Executive Committee accept the Criminal Justice Committee's report with the following changes to the Commissioners' budget: 4140.37 from $200 to $250, .45 from $1,500 to $3,000, .71 from $3,000 to $1,500, .82 from $150 to $200, .96 from $4,500 to $4,650, 4141.97 from -0- to $500 with a total of $149,766. Questions were raised on the duplications involved in having five dispatch centers including the County Center; the level of fees for civil processes given that the current fees paid by lawyers do not pay the costs of the services; and the cost comparisons for deputies vs. the fee plus travel system.

Recessed at 12:20. Returned at 1:30.

The Sheriff reported that he didn't know exactly what would be in the first aid kit sold by the State, but he thought three deputies have had some first aid training. 4140.96 (New Equipment) Discussion followed on the damage to a 1976 cruiser with an estimated cost of

approximately $1,500 and the delay in reporting the accident to the Commissioners.

Moved by White, seconded by Voll that the projected budget be amended to delete the expense for the Microfiche machine. Moved by White, seconded by Maglaras that the Sheriff Budget be tabled. Passed unaniomously.

Moved by Maglaras, seconded by Joos that the Probate office be removed from the table. The Register of Probate reported that the official cas load of the Probate Office was in 1975, 641 cases; 1976, 629 cases; 1977 645 cases. She stated that the figures do not reflect the actual work of the Probate Office which has become more complex over the years. Moved by Joos, seconded by Schreiber that the Register of Probate's Budget be amended by striking out Account #4130.04, 4130.12 and 4130.13 and reducing Account 4130.10 to $510 thus eliminating funding for clerical help and reducing the budget total to $8,210. Amendment passed by a voice vote.

Motion on the sub-committee's report on the Probate Office as amended passed unanimously.

Criminal Justice sub-committee deleted the appropriation for first aid kits making a total appropriation for the Sheriff's Department Budget $149,616. Moved by White, seconded by Maglaras that the Sheriff's Budget be removed from the table. Ramsey explained that the Microfiche system would be used to prevent crimes like burglary, that only Dover currently had such a system and that other cities expect to use and pay for the County's system. White withdrew her motion.

Moved by Schreiber, seconded by Maglaras that the Commissioners' Budget for the Justice and Administration Building be accepted. Schreiber reported that the Administration Committee recommended that the heating system allow air to come into the building without being either heated or cooled. Thermostats should be locked at 68° rather than 72° and further reduced at night. The County should take advantage of the audit provided by the Governor's Council on Energy.

Moved by Schreiber, seconded by Voll that the Commissioners budget be amended by reducing account #4160.61 (Electricity) by $3,000 making a total of $113,498. Motion passed unaniomously.

Joos raised a question on the .29 account (Other Fees and Outside Services) which total $2,300 for the Justice and Administration Building and $6,000 for Riverside.

Chairman Lessard cancelled the January 3 meeting and noted the next Executive Committee meeting would be on January 7 at 10:00 a.m. and January 13 at 10:00 a.m.

Moved by Maglaras, seconded by Donnelly to adjourn at 3:45.

Respectfully submitted,

Sarah P. Voll

Sarah Voll, Clerk
Strafford County Delegation

BUDGET 1977 - As Adopted

REVENUES	ESTIMATED
Income from Institutions:	
Riverside Rest Home	$ 1,370,447.00
Interest on Deposits	22,000.00
Welfare Reimbursements:	
Old Age Assistance	1,800.00
Direct Relief	2,000.00
Board and Care of Children	500.00
County Patients	29,000.00
All Other Receipts:	
Register of Deeds	65,000.00
Manpower	8,953.00
Sheriff - Deputy Fees	25,000.00
- Jury View	300.00
Dispatch Center	14,215.00
Revenue Sharing	175,174.00
Crime Commission Grants	63,462.00
U.S.D.A. Rent	6,762.00
Anti-Recession Funds	8,415.00
Miscellaneous	500.00
Federal Reimbursements - Chlorination	13,500.00
Taxes from Cities and Towns	2,034,731.21
TOTAL REVENUE	$ 3,841,759.21

EXPENDITURES:	APPROPRIATED
General Government:	
Salaries of:	
(a) Commissioners	$ 9,150.00
(b) Treasurer	900.00
(c) Attorney	15,000.00
(d) Medical Referee	5,000.00
Expenses of the Above Officers	106,876.00
Expenses of Register of Deeds	59,828.00
Expenses of Register & Judge of Probate	11,314.00
Expenses of Sheriff	142,363.75
Care and Supplies for the Court House	106,569.80
Superior Court	163,900.00
Public Welfare	539,614.50
Interest:	
(a) On Temporary Loans	60,000.00
(b) On Bonded Debt	212,861.25
Other Accounts:	
County Extension	$ 81,164.98
Strafford County Guidance	75,000.00
Strafford County Homemakers	54,725.00
Strafford County Pre-Natal & Family Planning	43,067.00
Fire Training Center	500.00
Long Term Notes & Bonds	200,000.00
Crime Commission Grants	6,780.00
County Convention	6,000.00
Conservation District	6,860.00
Contingency	5,000.00
Riverside Rest Home	1,762,151.00
County Jail	283,157.00
TOTAL APPROPRIATIONS	$ 3,957,782.28

RECEIPTS

General Government:	
Taxes from Cities & Towns	$ 2,034,730.90
Register of Deeds	94,960.59
Sheriff's Writ Fees	25,331.00
Income from Institutions:	
County Nursing Home	1,459,903.17
Other Income:	
Interest Earned:	
Certificates of Deposit	15,962.22
Welfare Reimbursements:	
Old Age Assistance APTD	852.45
Old Age Assistance	4,029.10
Direct Relief	496.65
Board and Care of Children	2,978.08
Intermediate Nursing Care	394.00
County Patients	32,846.07
Area Communications Service	13,756.00
Insurance Refunds	302.40
Miscellaneous Income	6,967.94
U.S.D.A. Rent	7,325.89
Special Grants:	
Manpower	18,831.72
Crime Commission	111,514.72
Revenue Sharing and Anti-Recession Funds	182,705.00
Net Change Receivables	(164,900.12)
Capitol Projects Bond Issue, Interest and Premium	2,702,041.93
TOTAL RECEIPTS FROM ALL SOURCES	$ 6,551,029.71
Cash on Hand at the Beginning of the Year	168,792.73
GRAND TOTAL	$ 6,719,822.41

PAYMENTS

General Government:		
Administration		88,321.02
County Attorney		52,026.38
Register of Deeds		62,124.18
Register & Judge of Probate		8,544.03
Sheriff		149,072.17
Comminucations Technical Assistance		4,218.77
Medical Referee		7,492.94
Court House		92,219.39
Superior Court		147,213.80
Public Welfare		466,452.85
County Nursing Home:		
Administration		102,588.97
Property and Related Expense		26,110.61
Dietary		334,579.18
Nursing		776,991.95
Plant Operation		203,207.88
Laundry and Linen		105,524.01
Housekeeping		107,001.73
Physicians and Pharmacy		49,580.73
Special Services		84,267.18
County Jail		297,454.40
Grant Match for Jail		1,641.00
Crime Commission Grants		43,945.95
Manpower		13,212.41
Cooperative Extension Service		81,164.98
Social Service Accounts		180,150.00
Other Payments:		
Interest on Temporary Loans		46,913.68
Interest on Bonded Debt		211,898.75
Principle on Long Term Debt		200,000.00
Payment on Short Term Note		100,000.00
Capitol Outlay:		
Riverside Rest Home Addition		1,802,428.39
Net change - Liabilities		4,565.20
County Convention		6,579.40
Contingency Fund		4,200.00
Total Payments for All Purposes		5,861,691.93
Cash on Hand at The End of the Year		858,130.51*
GRAND TOTAL	$	6,719,822.41

* Building Fund Balance $ 824,658.44

FINANCIAL REPORT OF STRAFFORD COUNTY
FOR THE FISCAL YEAR ENDING DECEMBER 31, 1977

BALANCE SHEET
ASSETS

Cash and Temporary Investments:		
General Fund	$	15,789.36
Payroll Fund		12,781.76
Nursing Home, general		1,207.86
Superior Court		2,873.09
Food Stamp Account		500.00
Petty Cash: Commissioners Office		50.00
Register of Deeds		20.00
Nursing Home		250.00
Cash - Capitol Projects Funds		
Chlorination		34,653.52
Riverside Rest Home Addition		4,153.43
Chlorination Project Study		4,807.00
EDA Projects		10,000.00
Accounts Receivable:		
Commissioners Office		41,107.28
County Nursing Home		205,739.76
TOTAL ASSETS	$	333,933.06

LIABILITIES

Unexpended Balances of Appropriations and Special Funds		
Building Fund	$	20,000.00
Accounts Payable and Encumbrances:		
Commissioners Office		3,164.33
County Nursing Home		109,867.53
Appropriations Brought Forward		10,329.16
Total Liabilities		143,361.02
Current Surplus (Deficit)		190,572.04
TOTAL LIABILITIES & SURPLUS (DEFICIT)	$	333,933.06

1977

SCHEDULE OF COUNTY PROPERTY

Land and Buildings:

Court House	$ 3,045,000.
Nursing Home (Alms House)	1,090,000.
(New Wing)	1,315,000.
Boiler House (Incl. Garage & Workshop)	133,000.
Laundry Building	34,000.
Hay Barn	23,000.
Jail	230,000.
Repair Shop	11,500.
Storage Shed	8,500.
Chlorinator Building	11,500.
Equipment Storage Barn	8,000.

Furniture and Equipment:

Court House	200,000.
Nursing Home (Alms House)	85,000.
(New Wing)	80,000.
Boiler House (Incl. Garage & Workshop)	44,000.
Laundry Building	17,000.
Jail	37,300.
	$ 6,372,800.

TREASURER'S REPORT - 1977

All 1977 Taxes due Strafford County from Cities and Towns have been paid.

Balance on hand January 1, 1977 (General Fund)	$	28,540.85
Receipts - Year Ending December 31, 1977		7,887,572.73
Cash from all Sources	$	7,916,113,58
Expenses - Year Ending December 31, 1977		7,900,234.22
Balance - December 31, 1977	$	15,789.36

REVENUE SHARING AND ANTI-RECESSION FUND

Balance January 1, 1977	$	2,770.00
Entitlements Received in 1977		179,935.00
Total Cash Available	$	182,705.00
Disbursements - 1977		182,705.00
Unexpended Balance December 31, 1977	$	none

STATEMENT OF OUTSTANDING DEBT

	Date of Issue And Maturity		1977 Principle Payments	Balance
Long Term Notes:	1971	1981	$ 20,000.00	$ 70,000.00
Bonds:	1973	1993	135,000.00	2,115,000.00
	1969	1988	35,000.00	385,000.00
	1970	1990	10,000.00	105,000.00
	1977	1997	-0-	2,630,000.00
Total Outstanding Debt				$ 5,305,000.00

	1977 APPROPRIATION	1977 ACTUAL EXPENSE	OVER	UNDER
Administration	$ 95,379.00	$ 88,321.02	$	7,057.98
County Attorney	51,947.00	52,026.38	79 38	
Register of Deeds	59,828.00	62,124.18	2,296.18	
Judge of Probate	2,155.00	1,330.77		824.23
Register of Probate	9,159.00	7,213.26		1,945.74
Sheriff	142,363.75	149,072.17	6,708.42	
Medical Referee	5,000.00	7,492.94	2,492.94	
Justice & Admin. Bldg.	106,569.80	92,219.39		14,350.41
Superior Court	163,900.00	147,213.80		16,686.20
Welfare	524,214.50	466,452.85		57,761.65
Riverside Rest Home	1,762,151.00	1,789,852.24	27,701.24	
Jail	283,157.00	297,454.40	14,297.40	
Strafford County Extension	81,164.98	81,164.98		
Interest on Temporary Loan	60,000.00	46,913.68		13,086.32
Interest on Bonded Debt	212,861.25	211,898.75		962.50
Principle on Bonded Debt	200,000.00	200,000.00		
Strafford County Guidance	75,000.00	75,000.00		
Strafford Cty. Homemakers	54,725.00	54,725.00		
Pre-Natal & Family Planning	43,067.00	43,067.00		
Fire Training Center	500.00	500.00		
Strafford Cty. Convention	6,000.00	6,579.40	579.40	
Contingency Fund	5,000.00	4,200.00		800.00
Strafford County Soil Conservation District	6,860.00	6,858.00		2.00
Crime Comm. Grant Comm. Tech. Assistance	3,280.00	4,218.77	938.77	
Crime Comm. Grant Match for Jail	3,500.00	1,641.00		1,859.00
Misc. Crime Comm. Grants		43,945.95	43,945.95	
Manpower		13,212.41	13,212.41	
TOTALS	$3,957,782.28	$3,954,698.34	$112,252.09	$ 115,336.03

UNDER $ 3083.94

Riverside Rest Home		$ 1,459,903.17
Register of Deeds		94,960.59
Interest Earned		15,962.22
Welfare:	Old Age Assistance A.P.T.D.	852.45
	Old Age Assistance	4,029.10
	Direct Relief	496.65
	Board & Care of Children	2,978.08
	Intermediate Nursing Care	394.00
	County Patients	32,846.07
Manpower		18,831.72
Sheriff:	Deputy Fees	25,331.00
	Dispatch Center	13,756.00
U.S.D.A. Rent		7,325.89
Revenue Sharing		173,158.00
Anti-Recession Funds		9,547.00
Miscellaneous		6,967.94
Insurance Refunds		302.40
Crime Commission Grants		111,514.72
		$ 1,979,157.00

1977
SUMMARY OF ACTUAL EXPENDITURES

ADMINISTRATION	
Salaries: Commissioners	$ 9,150.00
Treasurer	900.00
Clerical	22,594.00
Security Guards	15,925.38
Social Security	2,899.01
Group Health Insurance	1,351.26
Retirement	1,123.78
Workmen's Compensation	15,333.00
Legal Services	1,000.00
Audit	3,300.00
Other Fees & Outside Services	459.88
Printing of County Report	743.65
Photo-copy Rental	683.45
Office Supplies	1,198.55
Dues, Licenses, & Subscriptions	1,649.00
Postage	729.28
Advertising	512.00
Telephone	5,737.49
Travel	1,872.50
Equipment Repairs	84.69
General Liability Insurance	575.00
New Equipment	499.10
	$ 88,321.02

COUNTY ATTORNEY DEPARTMENT	
Salary: County Attorney	$ 15,000.00
Assistant	14,884,52
Clerical	6,665.00
Legal	6,825.68
Social Security	2,138.20
Group Health Insurance	301.96
Retirement	657.44
Prosecution Costs	634.50
Photo-copy Rental	707.18
Office Supplies	930.18
Dues, Licenses & Subscriptions	262.50
Postage	468.00
Other Supplies (Books)	626.05
Depositions	262.75
Telephone	1,024.28
Travel	66.90
Auto Expense	321.24
General Liability Insurance	250.00
	$ 52,026.38

REGISTER OF DEEDS		
Salary: Register	$	12,000.00
Clerical		21,197.88
Social Security		1,939.43
Group Health Insurance		542.00
Retirement		573.35
Data Process		13,845.87
Other Fees & Outside Services		5,413.50
Photo-copy Supplies & Rental		3,552,11
Office Supplies		736.40
Dues, Licenses & Subscriptions		91.80
Postage		569.00
Telephone		759.90
Genral Liability Insurance		902.94
	$	62,124.18

JUDGE OF PROBATE		
Compensation Court Attendant	$	420.00
Social Security		24.57
Assigned Council		490.00
Acting Judge & Steno. Fees		80.25
Telephone		315.95
	$	1,330.77

REGISTER OF PROBATE		
Social Security	$	531.01
Other Fees & Outside Services		2,272.25
Photo-copy Supplies & Rental		1,302.38
Office Supplies		1,693.70
Postage		569.00
Telephone		693.73
Equipment Repairs		10.00
New Equipment		141.19
	$	7,213.26

SHERIFF DEPARTMENT		
Salary: Sheriff	$	11,331.00
Clerical		7,627.76
Social Security		1,789.85
Group Health Insurance		824.32
Retirement		2,852.79
Other Fees & Outside Services		15.00
Photo-copy Rental		784.40
Office Supplies		1,493.03
Dues, Licenses & Subscriptions		199.98
Postage		778.15
Deputy Sheriff Salaries		41,986.92
Court Attendant Expense		14,830.05
Telephone		2,618.84
Travel - In State		80.00
Auto Expense - Gas, Oil		6,220.04
Auto Repairs		2,505.91
Other Grant Match		647.32
Equipment Repairs		100.81

SHERIFF DEPARTMENT cont.		
General Liability Insurance	$	3,718.00
New Equipment		3,993.88
DISPATCH CENTER		
Salaries: Dispatchers		36,645.46
Social Security		792.70
Group Health Insurance		466.44
Retirement		1,558.23
Office Supplies		626.65
Electricity		164.96
Telephone		2,849.51
Equipment Repairs		1,415.62
New Equipment		214.55
	$	149,072.17
JUSTICE AND ADMINISTRATION BUILDING MAINTENANCE		
Salaries: Maintenance	$	41,594.80
Social Security		2,447.15
Group Health Insurance		1,465.33
Retirement		1,376.79
Other Fees & Outside Services		4,510.91
Other Supplies		6,222.19
Electricity		28,363.58
Water		200.20
Telephone - Fire Alarm		126.00
Building Repairs		1,848.26
Equipment Repairs		145.00
General Liability Insurance		3,749.00
New Equipment		170.18
	$	92,219.39
SUPERIOR COURT		
Allowance for Clerk and Clerical Hire in Excess of Fees and Fines	$	22,368.51
Social Security		3,217.51
Group Health Insurance		846.96
Retirement		866.43
Other Fees and Outside SErvices		730.60
Photo-copy Supplies		3,617.93
Office Supplies		4,300.63
Postage		1,000.00
Telephone		1,890.80
Jury Payrolls		58,833.99
State vs. Payrolls		7,748.36
Master's Expense		8,352.53
Steno Expense		33,439.55
	$	147,213.80
WELFARE DEPARTMENT		
Salaries: Director	$	13,282.36
Clerical		13,130.00
Social Security		1,597.40
Group Health Insurance		708.49
Retirement		651.02
Office Supplies		837.32
Dues, Licenses & Subscriptions		40.00

WELFARE DEPARTMENT cont.		
Postage	$	515.17
Direct Aid		81,505.27
Old Age Assistance		1,227.25
Old Age Assistance APTD-MD		17,747.29
Intermediate Nursing Care		226,199.46
Soldiers Aid		5,937.49
Board and Care of Children		48,056.10
Telephone		450.17
Travel		198.90
County Patients		53,616.90
Equipment Repairs		16.77
New Equipment		735.19
	$	466,452.85
OTHER ACCOUNTS		
Medical Referee	$	7,492.94
Interest on Bonded Debt		211,898.75
Interest on Temporary Loan		46,913.68
Principle on Long Term Indebtedness		200,000.00
Strafford County Extension Service		81,164.98
Strafford County Guidance		75,000.00
Strafford County Homemakers		54,725.00
Strafford County Pre-Natal and Family Planning		43,067.00
Fire Training Center		500.00
Strafford County Convention		6,579.40
Contingency Fund		4,200.00
Strafford County Soil Conservation District		6,858.00
Communications Technical Assistance		4,218.77
Crime Commission Grant Match for Jail		1,641.00
Crime Commission Grants		43,945.95
Manpower		13,212.41
	$	801,417.88

Leo Lessard	$	253.00
Helene Donnelly		322.00
Charles Grassie		205.70
Victor Joos, Sr.		435.00
William Kincaid		195.50
George Maglaras		195.50
George Nadeau		259.60
Wilfred Osgood		278.00
Alfred Ruel		276.00
Joan Schrieber		322.00
J. Thornton Tripp		278.30
Shirley White		377.60
Allen Wilson		242.00
Sarah Voll		254.10
Roderick O'Connor		287.50
James Appleby		216.60
Roland Belhumeur		69.00
James Burchell		108.90
Ethel Canney		121.00
Walter Desmarais		108.90
Bruce French		46.00
Roland Hebert		35.40
Diane Herchek		92.00
James Herchek		69.00
James Horrigan		60.50
Grace Joncas		73.50
George Kelly		34.50
Walter Lefavor		139.00
Helen Maloomiam		59.00
Paul Meader		92.00
Richard Morrisette		70.80
Howell Preston		142.50
Dennis Ramsey		149.50
Everett Sackett		184.00
Donald Smith		182.00
Janet Torrey		68.00
Iris Valley		138.00
Miscellaneous Expenses		137.50

STRAFFORD COUNTY

Apportionment of County Tax

1977

$2,034,731.21

	Proportion Of Tax	Amount Of Tax
Barrington	$ 50.64	$ 103,038.79
Dover	268.90	547,139.22
Durham	78.91	160,560.64
Farmington	45.11	91,786.72
Lee	27.82	56,606.22
Madbury	14.58	29,666.38
Middleton	12.63	25,698.66
Milton	37.98	77,279.09
New Durham	38.04	77,401.18
Rochester	240.74	489,841.19
Rollinsford	28.35	57,684.63
Somersworth	122.19	248,623.81
Strafford	34.11	69,404.68
	$1,000.00	$2,034,731.21

GEORGE A. FRIGON
Administrator

Tel. 742-1348

RIVERSIDE REST HOME

(COUNTY OF STRAFFORD)
DOVER, NEW HAMPSHIRE 03820

ADMINISTRATOR'S ANNUAL REPORT

I am pleased to submit my report for the year 1977. It has certainly been one of progress from the standpoint of the addition to the Home and also in the development of patient care.

Many hours were spent with my Department Heads preparing and reviewing requirements for furniture and equipment and the selection of colors and draperies for every room in the new facility. After the construction was advanced sufficiently, I initiated guided tours for the staff and visitors. I have also worked very closely with the Architect and the Clerk of the Works. This was very time consuming.

In August a full time In-Service Coordinator was hired for the Home. She immediately began preparing educational programs to keep all staff members up-dated in their continuing education. She is very involved in Fire Prevention and Safety. She has developed an orientation program for all new personnel.

Increased emphasis has been placed on the implementation of the Patient's Rights.

The Physical Therapy Department and the Activities Department have initiated Reality Orientation for all the residents. This concept is to make life more meaningful to everyone in the home. All members of the staff provide support in this endeavor.

Our Occupational Therapy Consultant was instrumental in forming a Rehab Team consisting of all the disciplines to establish a smoother working relationship in these services. The Speech Therapist visits the home every week. Our Audiologist provides evaluations on a monthly basis. We are also fortunate to avail ourselves of the services of a Podiatrist on a regular basis.

Residents continue to receive excellent care thanks to a dedicated Nursing Staff who provide continuity of care.

The Friendly Visitors visit the Home every month and they maintain their traditional Birthday Party. This brings much joy to our residents. We also have numerous volunteers who are devoted and faithful to our patients.

Our Advisory Physician, Dr. Paul M. Choate, has been carrying a heavy burden by providing medical attention to all our residents single-handedly and always in a cheerful manner.

Our Chaplains have also brought sprirtual consolation and comfort to everyone throughout the year.

Because Riverside Staff has been working as a "Team" the patient has benefited immensely.

I sincerely extend my most heartful thanks and appreciation to everyone without reservation.

My Thanks also to the County Commissioners for their moral support and guidance.

Respectfully submitted,

George A. Frigon

George A. Frigon
Administrator

RIVERSIDE REST HOME

Expenses for 1977

MINISTRATION:

ry, Aministrator	$ 15,000.00
ry, Assistant Administrator	10,710.00
ry, Office Manager	8,500.00
ries, Other	36,397.92
al Security Taxes	5,706.62
ıp Health Insurance	1,729.52
loyee's Retirement	1,681.03
kman's Compensation	1,259.00
r Fees and Services	2,949.80
e Supplies	1,741.64
age	550.78
plies and Other Expenses	282.41
ertising and Public Relations	1,694.23
munications	5,672.07
el, Auto	2,717.91
inistrator's Expense Account	574.00
el, Other	725.04
Equipment	4,697.00
	$ 102,588.97

TARY:

ry, Food Service Director	$ 8,845.00
ries, Others	126,370.62
al Security Taxes	7,915.16
up Health Insurance	3,069.24
loyee Retirement	2,772.62
kmen's Compensation	3,809.00
plies and Other Expenses	15,710.79
d	166,086.75
	$ 334,579.18

RSING:

ary, Director of Nursing	$ 11,672.00
ary, Assistant Director	10,366.00
aries, RN's	96,408.96
aries, LPN's	98,599.34
aries, Aides	458,703.32
ial Security Taxes	39,644.37
oup Health Insurance	13,531.11
ployee Retirement	15,156.54
rkmen's Compensation	14,673.00
plies and Other Expenses	16,213.73
Service Training	1,415.58
w Equipment	648.00
	$ 776,991.95

PLANT:

Salaries	$ 54,054.20
Social Security Taxes	3,453.25
Group Health Insurance	1,407.24
Employee Retirement	1,057.83
Workmen's Compensation	1,422.28
Purchased Services	5,087.38
Chlorination Treatment	3,126.02
Supplies and Other Expenses	4,661.94
Store Purchases	12,165.95
Electricity	20,372.06
Gas	3,606.03
Water	6,030.09
Fuel	41,480.40
Building Repairs	4,771.85
Equipment Repairs	5,008.83
Boiler Maintenance	7,593.24
Real Estate Taxes	3,516.07
Plant Insurance	21,610.00
[New Equipment	2,235.00
	548.22]
	$ 203,207.88

LAUNDRY AND SEWING:

Salary, Laundry Supervisor	$ 8,362.00
Salaries, Laundry	48,599.47
Salaries, Sewing Room	16,173.53
Social Security Taxes	4,280.50
Group Health Insurance	2,375.78
Employee Retirement	1,623.98
Workmen's Compensation	2,334.00
Purchased Services	1,016.25
Supplies & Other Expenses	4,548.31
Purchases, Linen	8,334.86
Electricity	1,499.79
Gas	5,409.02
Repairs to Equipment	966.52
	$ 105,524.01

HOUSEKEEPING:

Salary, Housekeeping Supervisor	$ 7,280.00
Salaries, Other	66,153.04
Social Security Taxes	4,303.45
Group Health Insurance	2,685.66
Employee Rertirement	2,051.25
Workmen's Compensation	2,334.00
Supplies and Other Expenses	22,194.33
	$ 107,001.73

PHYSICIAN — PHARMACIST:

Salary, Physician	$ 9,887.00
Salary, Pharmacist	6,865.00
Social Security Taxes	980.19
Workmen's Compensation	300.00
Purchased Service, Physician	174.28
Supplies & Other Expenses	572.68
Purchases, Drugs	30,053.78
	$ 48,832.93

LABORATORY:

Purchased Services	$ 675.80

X—RAY:

Purchased Services	$ 72.00

PHYSICAL THERAPY:

Salary, Therapist	$ 10,315.00
Salary, Assistant Therapist	6,956.81
Salaries, Aides	11,479.66
Social Security Taxes	1,683.53
Group Health Insurance	779.04
Employee Retirement	802.63
Workmen's Compensation	667.00
Supplies & Other Expenses	1,495.01
New Equipment	1,037.60
	$ 35,216.28

RECREATIONAL THERAPY:

Salary, Director	$ 7,488.00
Salaries, Aides	18,901.23
Social Security Taxes	1,545.39
Group Health Insurance	324.60
Retirement	671.99
Workmen's Compensation	658.00
Supplies & Other Expenses	2,409.54
	$ 32,079.75

MINSTERIAL:

Purchased Services	$ 500.00

SOCIAL SERVICE:

Salary, Director	$ 9,700.00
Social Security Taxes	567.35
Group Health Insurance	259.68
Retirement	318.13
Workmen's Compensation	150.00
Supplies & Other Expenses	599.83
	$ 11,594.99

OTHER SPECIAL SERVICES:

Salary, Barber	$ 920.00
Social Security Taxes	53.81
Workmen's Compensation	25.00
Film Expense, Residents	588.10
Purchased Services	170.25
Special Services	283.80
Services, Speech Pathologist	2,835.20
	$ 4,876.16

OUTSIDE MAINTENANCE:

Salary, Engineer	$ 9,981.00
Social Security Taxes	661.35
Group Health Insurance	259.68
Workmen's Compensation	300.00
Supplies & Other Expenses	2,030.55
Electricity	1,249.82
Gas, Heating	306.19
Fuel, Heating	883.99
Gas, Oil, Grease	8,351.13
Seed, Fertilizer, Spray	570.00
Repairs to Building	311.24
Repairs to Equipment	1,205.66
	$ 26,110.61

GRAND TOTAL:	$ 1,789,852.24

County Home Statistics

RESIDENTS OF VARIOUS CITIES AND TOWNS WHO WERE PATIENTS AT RIVERSIDE REST HOME DURING 1977 SHOWING TOTAL AMOUNTS OF PATIENT DAYS

PRIVATE BOARDERS:

1	ROCHERSTER	306 Patients Days
1	SOMERSWORTH	228 Patients Days

CITIES & TOWN BOARDERS:

1	FARMINGTON	116 Patients Days
2	ROCHESTER	340 Patients Days

COUNTY CASES: 4,058 Patients Days

1	BARRINGTON
5	DOVER
1	LEE
3	ROCHESTER
2	ROLLINSFORD
1	SOMERSWORTH
1	STRAFFORD

STATE WELFARE CASES: 52,308 Patients Days

1	BARRINGTON
58	DOVER
4	DURHAM
9	FARMINGTON
1	MIDDLETON
1	MILTON MILLS
1	NEW DURHAM
53	ROCHESTER
2	ROLLINSFORD
30	SOMERSWORTH
2	STRAFFORD

STRAFFORD COUNTY JAIL

Expense for 1977

JAIL

Salary, Captain	$	12,729.52
Salaries, Guards		135,592.51
Salary, Transitional Officier		12,653.00
Social Security Taxes		8,686.27
Group Health Insurance		2,886.22
Employee Retirement		2,812.70
Workmen's Compensation		5,069.00
Film Expense		551.07
Physician Medical Expense		3,828.34
Outside Board & Care		2,510.00
Supplies & Other Expenses		7,880.68
Meals		28,431.65
Clothing, Inmates		2,487.52
Clothing, Guards		1,002.30
Electricity		1,874.71
Fuel		900.00
Telephone		1,311.15
Linen, Bedding		512.00
Building Repairs		383,14
Equipment Repairs		594,43
Plant Insurance		1,148.00
New Equipment		63,610.19
GRAND TOTAL	$	297,454.40

STRAFFORD COUNTY JAIL & HOUSE OF CORRECTION ANNUAL REPORT OF PRISONERS OF CRIMINAL OFFENSES IN EACH CATEGORY FOR 1977

Murder (2nd. degree)	1
Murder (2nd degree attempted)	1
Arson (class A)	5
Arson (Class A Attempted)	1
Kidnapping	1
Sexual Assault	1
Feloniuos Sexual Assault	5
Aggravated Assault	5
Armed Robbery	2
Robbery	1
Conspiracy	2
Burglary	31
Burglary (Attempted)	8
Burglary (Conspiracy to Commit)	2
Forgery	5
Fugative from Justice	6
Fraud and Deceit	8
Possession of Firearm by Felon	1
Possession of Burglar Tools	1
Assault	15
Assault Attempted	1
Assault on Police Officer	3
Possession of Controlled Drug	13
Possession of Marijuana	2
Illegal Transportation of Controlled Drug	1
Sale of Controlled Drug	19
Contempt	19
Forging Checks	1
Issuing Bad Checks	15
Receiving Stolen Property	3
Possession of Stolen Property	4
Concealment of Merchandise	4
Larceny (Attempted)	1
Theft	11
Theft of Services	3
Theft by Unauthorized Taking	4
Criminal Mischief	13
Criminal Threatening	3
Criminal Trespass	5
Disorderly Conduct	19
DWI	36
Resisting Arrest	10
Reckless Operation	1
Operating Without a License	3
Operating Without Financial Responsibility	5
Operating Unregistered Motor Vehicle	2
Operating After Revecation	2
Operating After Suspension	6
Misuse of Plates	1

Unauthorizes Use of Motor Vehicle	2
Unauthorized use of Propelled Vehicle	1
Speeding	1
Hit and Run	1
Failure to Pay a Fine	2
Failure to Appear	2
Ringing of False Alarms	1
Jumping Bail	1
Intoxication	8
Indecent Exposure	1
Littering	3
Bench Warrent	10
Non-Support	1

Captain Harold R. Knight
Strafford County Jail & House of Correction
Dover, N.H.

ITEMIZATION OF WELFARE EXPENSES
1977

WELFARE ADMINISTRATION	$ 32,163.09
DIRECT RELIEF CITIES AND TOWNS	81,505.27
SOLDIER'S AID	5,937.49
OLD AGE ASSISTANCE	1,227.25
OLD AGE ASSISTANCE APTD	17,747.29
INTERMEDIATE NURSING CARE	226,199.46
BOARD AND CARE OF CHILDREN	48,056.10
COUNTY HOME PATIENTS	53,616.90
	$ 466,452.85

DIRECT RELIEF — CITIES AND TOWNS

DOVER	$ 22,101.40
ROCHESTER	42,646.01
SOMERSWORTH	8,859.88
OTHER TOWNS	6,647.58
ADULT BOARD AND CARE	350.40
PHYSICIAN	900.00
	$ 81,505.27

DIRECT RELIEF — SOLDIER'S AID

DOVER	$ 896.00
ROCHESTER	4,674.61
SOMERSWORTH	15.00
OTHER TOWNS	351.88
	$5,937.49

Old Age Assistance - County pays 50% grant plus $6.00 Medical per case

Old Age Assistance Aid To Permanently and Totally Disabled - County pays 50% grant plus $23. medical per case

Intermediate Nursing Care - County paid 19.86% to Sept. 1977 and 18.575% effective Sept. 1977 through Dec. 1977

Board and Care of Children -plus Clothing (43 cases) $ 48,056.10

Clerk of Courts Report

JANUARY TERM, 1977

Charges Against County

Allowance for Clerk and Clerical Hire	$16,400.46

Credits to County

Civil Entries	94	@	$14.00	$1,316.00
Equity Entries	139	@	14.00	1,946.00
Equity Entries	4	@	12.00	48.00
State Appeal Cases	96	@	8.00	768.00
Fines and Bail Forfeiture				5,470.00
Allowance for Clerk and Clerical Hire Drawn				6,852.46
				$16,400.46

April 1, 1977

Account Approved

Frederick D. Goode
Presiding Justice

Charges Against County

Allowance for Clerk and Clerical Hire	$25,535.80

Credit to County

Civil Entries	-	1 @ $10.00	$ 10.00
" "	-	183 @ $14.00	2,562.00
Equity Entries	-	4 @ $12.00	48.00
" "	-	311 @ $14.00	4,354.00
Sessions	-	2 @ $14.00	28.00
State Appeal Entries	-	141 @ $8.00	1,128.00
Miscellaneous Entry	-	1	7.00
Fines and bail forfeiture	-	.....	12,293.05
Allowance for Clerk and Clerical Hire Drawn			5,105.75
			$25,535.80

August 31, 1977.

Account approved.

Wayne J. Mullavey
Presiding Justice

SEPTEMBER TERM, 1977

Charges Against County

Allowance for Clerk and Clerical Hire	$21,789.34

Credit to County

Civil Entries	- 134 @ $14.00	$1,876.00
Equity Entries	- 1 @ $20.00	20.00
	- 224 @ $14.00	3,136.00
	- 3 @ $12.00	36.00
	- 7 @ $10.00	70.00
State Appeal Entries	- 125 @ $8.00	1,000.00
Sessions Entry	- 1 @ $14.00	14.00
Fines and Bail Forfeiture		5,630.00
Allowance for Clerk and Clerical Hire Drawn		10,007.34
		$21,789.34

December 30, 1977

Account approved.

John W. King, Presiding Justice

State of New Hampshire
Office of County Attorney
Strafford County

HAMILTON R. KRANS, JR.
BRUCE K. JOHNSON

COUNTY FARM ROAD
DOVER, NEW HAMPSHIRE 03820
603-749-2808

ANNUAL REPORT

1977

COUNTY ATTORNEY

The main functions of the County Attorney's office are two fold, civil and criminal. We handled approximately 1200 felonies and misdemeanors at the Superior Court level in 1977. Additionally, we assisted in the prosecution of cases at the District Court level in Farmington, Rollinsford, Durham, Somersworth, Rochester, and Dover.

On the civil side of the law, we give advice to the Commissioners and other Department Heads, institute and defend law suits for the County, and handle approximately 500 Uniform Reciprocal Support hearings and petitions.

My staff includes as Assistant County Attorney and two secretaries.

Our thanks again to the offices of the Sheriff, Clerk of Court, and County Commissioners for their assistance and cooperation this past year.

Respectfully submitted:

Hamilton R. Krans, Jr.

Hamilton R. Krans, Jr.

RSA 104:5

"Serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the court."

A. Civil Process

Civil process is the process of serving the legal papers issued by the court. It includes summons, subpoenas, libels, petitions, judgments, executions, attachments, and such other papers as court and lawyers request served. All civil process is entered in a log book, and then assigned to a deputy for service. Upon completion of the service, a return of service signed by the deputy accompanied by the billing for the service is returned to the point of origin. All services have a time limitation for service; some require personal service and some may be done by leaving at the home. The amount of time required for the completion of the service is dependent upon the distance from the courthouse and the instructions given by the attorney.

To date, this office has handled civil process for 293 attorneys and other individuals and the case load for the year should be 4,115(

B. Criminal

I. Capias, Mittimus, Indictments

The above are papers issued for the arrest of individuals on either domestic relations cases or criminal cases.

II. Investigative

To aid the County Attorney and the departments throughout the county in the investigation of any cases that may occur within their juridiction. In order to be able to do this, the men and women in our department have had training in the following: the Sheriff has had 25 years of investigative training with the Federal Bureau of Investigation; two members of the department hold degrees in matters connected with Criminal Justice, and one member is within two courses of the degree in the same field; two of the men are certified by the Police Standards and Training Council; and all of the deputies have had training in one or more of the following fields - forensic medicine, arson, civil disturbance, riot,control, drug abuse, family crisis intervention, rape investigation, bomb search and disposal, first aid, accident investigation, management,criminal investigation, courtroom security, and correctional facilities.

C. COURT

I. Bailiff: One to whom some authority, care, guardianship, or jurisdiction is delivered, committed, or intrusted; a sheriff's officer or deputy. (Black's Law Dictionary). The bailiff is subject to the rules and regulation of the court; however, these rules and regulations may be modified by the presiding justice. He is responsible for the maintenance of the courtroom, the security of the courtroom, the opening of the court, and is responsible for the care and security of the jury.

II. Training
All bailiffs have attended the New Hampshire Superior Court Bailiff Training Seminar and all have the copies of the rules and regulations of the court.

D. TRANSPORTS

I. Prisoners under orders of the court are transported from the district courts to the Strafford County House of Correction; from the Strafford County House of Correction to the district courts. Prisoners under the order of the court are transported from the court to New Hampshire State Prison, Valley Street, Manchester(females), and to the Youth Development

Center, Manchester. They are also transported from the above places to the court. Prisoners from the Strafford County House of Correction are transported to the Strafford Guidance Clinic, Wentworth Douglass Hospital, and to the dentist. Total transports for the year - 1,038

II. Mental patients are transported, upon request, to the New Hampshire State Hospital. Under RSA 135-B:19-20, law enforcement personnel are empowered and directed to take custody of such a person and immediately remand him to the nearest and most appropriate mental health facility designated. Of the transports made this year, 90 have been of this nature.

III. Two deputies are required on all transports and if the individual to be transported is a female, a female deputy will be one of the two deputies assigned.

E. BLOODHOUND UNIT

For use in law enforcement and rescue operations. There are three bloodhounds in this unit and the Special Deputies(2) have attended numerous seminars on the training of the bloodhounds and belong to the National Bloodhound Association. Deputies of the department also have worked out with the dogs.

F. POLYGRAPH

Strafford County Sheriff Department has a polygraph machine for the use of the entire county. At the present time, the trained operator is a member of the Dover Police Department but schedules his testing at the Justice and Administration Building.

G. CRIME PREVENTION

Through a grant from the Crime Commission, the Strafford County Sheriff Department has a film projector and is embarking upon a series of talks and films for schools, senior citizens, and service clubs aimed at the prevention of crime.

H. PERSONNEL

I. Sheriff

II. Deputies (full-time): 4 male, 1 female (also clerical)

III. Special Deputies: 10 (7 male, 3 female)

IV. Bailiffs: 5 (2 regular, 3 spare)

DISPATCH CENTER

A. SERVICES

The Strafford County Dispatch Center services the following towns: New Durham, Middleton, Milton, Rollinsford, Farmington, Strafford, Barrington and, on a courtesy basis, Madbury. It handles both the radio and telephone transmissions and dispatches for the Sheriff's Department.

All calls are logged in by the dispatcher and appropriate action is taken. Incident reports are completed on all services and, at the end of each month, the town is given the original of all reports processed by the center.

Connected to the console (at no addition of income to the county) are four alarms plus the one for the Garrison Hill tower that handles the service for the county. Added to these alarms are 24 special coded telephone alarms.

The dispatching of ambulances requires a special procedure to be followed by the dispatcher.

General alarms are broadcast for all Strafford County towns, if requested, such as stolen cars, stop and holds, attempts to locate, missing persons, wanted persons, etc.

Direct radio contact to the State Police, Concord, and Troop A. This is used continuously for vehicle listings, record checks, license checks, etc. Fish and Game calls can also be relayed via radio to Concord State Police.

The dispatcher also scans the area to gain information helpful to all departments served by the center as well as the Sheriff's Department.

Personnel has attended a training seminar hold in Laconia and it is anticipated that after the first of the year, the State Police will be organizing an association geared to implementing the training and disseminating information for the benefit of the dispatchers.

Dispatchers have also, on their own time, ridden with the police of the various towns to familiarize themselves with the areas.

B. PERSONNEL

Four (4) full-time; two (2) part-time; one(1) spare.

Edmund Flanagan
Sheriff

Annual Report of Dover Clergy Association for the Riverside Rest Home

January 17, 1978

County Commissioner's Office
Justice Administration Building
County Farm Road, Dover, N.H. 03820

To Whom it may concern:

This past year I have arranged and helped coordinate the Protestant services at the Rest Home. New Hymn books were purchased by the Dover Clergy Association. These have large print and the patients enjoy them very much. I work closely with Mrs. Spencer. Regular services are shared by the Salvation Army, Dover Assembly of God, Dover Baptist and Dover Advent Christian Churches. These churches have a service once a month. Other churches hold services periodically--St. John's Church, St. Thomas Church, First Parish Church and the Episcopal Church of the Redeemer. We do encourage lay visitation, clergy calling and special musical groups.

It was voted at the last Dover Clergy Meeting on January 11, 1978, not to be a budget item. We all feel that this is a service we want to give to the Rest Home.

Respectfully submitted,

Garth E. Story, Sr.
Dover Clergy Association

REPORT OF THE CATHOLIC CHAPLAIN

Riverside Rest Home

After two years of service at Riverside Rest Home, I am pleased to report on the work of the Catholic Chaplain for the year 1977.

Once a week, usually on Friday, visits are made to the patients. It is nice to contact them and talk with those who can see and hear. For those who have lost their sight and hearing, it is a problem but we manage the best we can to care for them, to bring them a word of encouragement and a mark of affection which is very much appreciated.

On Saturday's at 3:30 p.m., a Mass is held for all people who are able to attend. There are usually approximately sixty in attendance. We pray together, listen to the Word of God and receive the Holy Eucharist. After Mass, I usually walk through the Home to bring the Holy Bread to the patients unable to attend the Mass. The nurses ring the bell and guide the Chaplain to the sick people who wish to receive.

I wish to thank all personnel for their help in the celebration of the Mass, especially Mr. Frigon, administrator, who is Altar Boy and reader.

May the good Lord bless them all for their zeal and dedication in their Spiritual and Corporal works of Mercy for the Sick and the Elderly.

Respectfully submitted,

Rev. Gerard Beaudet
Catholic Chaplain

ANNUAL REPORT - COUNTY PHYSICIAN

JANUARY 1, 1977 - DECEMBER 31, 1977

Patients visited at Riverside	715
New Patients admitted	29
Total discharges	14
Total Deaths	21
House of Correction calls	289
House of Correction exams	155

This year marked the beginning Construction of the new wing for the ultimate increase of approximately 40 (forty) new beds. The larger facility will certainly better serve the nursing home needs of Strafford County.

Auxiliary services have increased with the addition of Occupational Therapy to the already existing Physical Therapy, Social Services, Activities, Speech Therapy and Audiology Departments.

The House of Correction continues to have a high census reflecting the limited space available in the State Facilities at Concord, particularly for treatment of mental illnesses including Drug Abuse.

The dedicated nursing staff and allied personnel are to be commended for their expertise in patient care. Increased State and Federal regulations requiring documentation of all procedures down to the minutiae of Patient Care make clerical work a real burden. The staff still finds time somehow to care for patients, which is after all their prime duty.

Respectfully submitted,
Paul M. Choate
Paul M. Choate, M.D.
County Physician

COOPERATIVE EXTENSION SERVICE

1977

Reports in the Fields of:

Agriculture
Home Economics
4-H Youth Development
Forestry
County Media Specialist
Home Energy Education Team (HEET)

The University of New Hampshire, College of Life Sciences and Agriculture - U.S. Dept. of Agriculture and Strafford County Extension Service Council cooperating.

INTRODUCTION

The Cooperative Extension Service is an informal educational system that today operates in every country and territory throughout the United States. It is commonly referred to as the "off-campus" educational arm of the land grant university; and, as the name implies, is a unique cooperative arrangement by the United States Department of Agriculture, the University, and the Cooperative Extension Service Council.

The Council is the governing board for the Extension Service. It has thirteen members, three from each line of work---agriculture, forestry, home economics, and 4-H. The last member is an appointed representative of the County Legislative Delegation. Meetings are held at least four times a year, with the finance committee members meeting each month for the disbursements of funds.

Extension agents, as teachers, staff the many county offices throughout the United States. Each is a qualified experienced college graduate, further supported by a battery of specialists in many fields, who are stationed at the state university.

All Extension Service programs are open to EVERYONE, regardless of race, color, national origin, or economic status. The Cooperative Extension Service is an Equal Opportunity Employer.

Following are resumes of the agents' annual reports. For individual questions or requests, visit us at the Extension Service Office, County Administration Building, Dover, New Hampshire, or phone 749-4445.

REPORT OF THE AGRICULTURAL PROGRAM

This past year, on July 1, I changed hats from 4-H agent to agricultural agent. During the six months as agricultural agent, four major areas of concern required much of my time. They are:

1. Homeowners' Problems such as lawn insects and diseases, gardening, rodent control, household pests, etc.

2. Homesteading. Many young families are buying land in Strafford County and want to be more self-sufficient. Recommendations on land utilization, crops to grow, cultural practices, etc., were given. A number of these requests necessitated on-site inspections.

3. Part-Time or Small-Scale Farming. In order for New Hampshire residents to become less reliant on other states for food and fiber, much of our "dormant" land will have to be utilized. Many people are realizing a good market exists on a local level. "Pick-your-own" and roadside stands do very well in the right locations. Assistance is being given to those interested.

4. Full-Time, Large-Scale Farming. Land pressures continue to burden the dairy farmers in Strafford County. Current-use taxation is available and has been utilized by some. The appreciation of open areas by local residents allows for some "new" land being leased to farmers on a maintenance basis. Some landowners are trying their hand at limited vegetable or fruit production. I feel this will become an area of significant importance in commercial agriculture in the future.

Some of the concerns that will be dealt with in 1978 include: interpreting and educating farmers regarding the non-point source pollution control bill (Bill 208), energy conservation, food and fiber production policy for New Hampshire, land-use and the change in land-use, inventorying towns' agricultural resources, and trying to educate the public towards an appreciation and, hopefully, a subsequent preservation of productive agricultural land in Strafford County.

Respectfully submitted,

Calvin E. Schroeder
County Agricultural Agent

HOME ECONOMICS EXTENSION REPORT

A variety of Home Economics Extension educational programs are offered annually in the form of (1) public meetings, (2) leader training for group representatives, (3) direct teaching, (4) package programs, and (5) workshops. Consumer information is also produced for the media, and more than 1000 families are contacted regularly with a consumer newsletter.

Programs are planned in cooperation with the Home Economics Advisory Council and the University of New Hampshire. Twenty-seven extension groups send representatives to the Council and to leader training meetings. Non-Extension groups are urged to take advantage of training sessions. A special group was contacted in 1977, with a series on cooking for retired men who have the responsibility of cooking for themselves or others.

Hundreds of consumer questions were answered or information sent in response to phone calls, especially concerning nutrition and canning.

SUMMARY OF EDUCATIONAL PROJECTS in 1977

Method	Subject	Families Reached
Leader Training	Instilling Values in Children	280
	Outdoor Flowers	470
	Cooking for Two	100
	International: New Zealand	470
	Egg Cookery	200
	Seafood	250
	Fabric Flammability	60
	Diet Control	210
Direct Teaching	Furniture Arrangement	100
	Preparing for Widowhood	150
	Behavior Modification	180
Public Meetings	Food preservation - Kerr Demonstration	40
	Senior Men's Food Series	12
	(Others on health, child care, sponsored by local groups)	
Workshops	Personalizing a Pattern (2)	21
	Variations of Cross-Stitch	25
	Christmas Workshop	100
Package Programs	(New) Interior Design	250
	Leadership	60
	Women in Transition	50
	(35 other package programs available on a variety of subjects.)	
Exhibits	Home Economics displays at the Energy Fair	

Respectfully submitted,

Mamie Marty
Extension Home Economist

4-H is a Cooperative Extension Service Program and is open to all youth. The "Learning By Doing" process is a cooperative effort by county, 4-H and Youth Agents, the University of New Hampshire, and the United States Department of Agriculture. There are usually two 4-H Agents in Strafford County but for the last of 1977, only one 4-H Agent was available due to staff changes taking place last April. We are now back at full staff once more and are looking forward to a great year in 1978.

4-H offers to all youth over 100 different projects that teach young people life skills which can help them to become better citizens and to more easily cope with stress situations later on.

1977 brought a few new projects as well as continuation of all the usual ones. All projects and activities are planned in cooperation with the 4-H Leaders Association and Council. Also, in the individual clubs each members program for the year is planned carefully between member, leader and parent. This is the first step of our learning process.

A Strafford County 4-H Walk-a-thon was held in the spring and was fairly successful with proceeds being turned over to the County 4-H Foundation. The May 14 Walk-a-thon was engineered by the 4-H Leaders Association. Nearly 100 walkers started and all finished the fifteen mile walk. Strafford County REACT teams were very helpful with radio contacts and a base station was set up at the 4-H office so that everyone knew where each person was at all times. A team of leaders delivered water around the course and another group of leaders had lunch set up at the halfway marker. All money has finally been turned in to the Foundatio The workers and walkers had so much fun that there are plans for another Walk-a-thon or similar project next year. Money from activities such as this are used for awards, pins, trips to Leader Forum and Citizenship Short Course in Washington, D.C. funding projects and so forth.

Another successful Rocket Launch Day was held with many competitors and spectators attending.

Bike Safety classes and Rodeos were held at many grade schools in the county and we reached about 1200 young people this year.

The Veterinary Science Embroyology programs were extremely popular with school and libraries. The Veterinary Science slides and tapes (a package program) were used by schools in the area and the incubators were very busy hatching eggs at schools, libraries and nursery schools last spring.

There were two safety programs offered to all 4-H clubs, "Outdoor Power" and "Spot the Danger" which helped youth become aware of equipment hazards and pass on that knowledge to others. Safety stickers, posters and litter bags provided by the Consumer Products Safety Council, were given out to all attending. The "Super Sitter" program was geared to youth age 12 and up of babysitting age. The purpose of this program was to reduce common household/child related accidents. Nursery equipment maintenance and safety, general babysitting guidelines and an essay contest incorporating practical knowledge gained at home were presented through the use of films, workbooks, and discussion activities.

REPORT OF THE 4-H YOUTH DEVELOPMENT AGENTS

The 4-H promotion Mall Day, held in April, was a terrific advertisement for 4-H, explaining what it is, and how to join. It also advertised 4-H Camp. We talked with several hundred interested young people and parents. University of New Hampshire students also gave interesting programs at the Children's Room in the Rochester and Dover libraries. One program which drew much interest from the children was "Choosing and Caring for Pets." The instructor had good examples and also poor examples of pets for every family. A few such animals on exhibition were rabbits, gerbils, guinea pigs and even a monkey.

One 4-H club is working very hard making aids or "helps" for arthritics. Clubs throughout New Hampshire were asked to help in this manner, but the Dover Pointers 4-H Club were the only ones to come to the rescue---therefore, they are making these 'helps' for the entire state.

The educational tour to Portland, Maine was done as an award to the senior winners at our Fashion Revue. Strafford and Rockingham counties enjoyed this trip together after agents Chris Wyman and Lynn Garland had worked with the manager et al of the Porteous, Mitchell, and Braun Company in Portland setting up a tour and a morning of instruction in the world of the fashion buyer. This instruction was followed by a very informative "behind the scene" tour of the store and everyone learned what happens before the merchandise appears before the customer.

A total of 6468 members and other youth and over 250 leaders worked on and studied a total of about 10,000 projects in 1977.

As we look ahead to 1978, the 4-H Youth Development program area will be working to compliment formal education by helping youth to develop skills for finding and using information to deal with today's and tomorrow's decision making. The local club and the projects youth select should have an important effect on the growth of that young person and help him/her in dealing with personal and community problems. We shall be giving increasing attention to attainment of goals set in Century III (a document which recommends directions that will keep 4-H strong and growing.) Our challenge is to select and use those programs and concepts which will best serve our youth and country.

Christine C. Wyman

&

James E. Morgan

4-H Youth Development Agents

The County Forestry Program is a cooperative program financed by county, state, and federal funds, and is administered by the Cooperative Extension Service through agreements with the State Division of Resources Development and the United States Forest Service. It is an adult educational program aimed at helping private and municipal woodland owners in Strafford County with forest land-use problems. In addition, it offers assistance to wood-using industries in locating, processing, and marketing forest products. Besides helping people realize monetary returns from their woodlands and its products, the forestry program is charged with protecting our forest resources for future generations. It is entirely voluntary on the part of the woodland owners and timber operators.

Situations and Problems

a. Stumpage prices continue to stay at a high level. Some sales are as high as $75 per thousand in Strafford County. However, the general average is $30-$40 per thousand. Prices continue to be reflective of the quality of trees to be sold, the amount to be sold and the size and accessibility of the stand.

b. The interest in cordwood cutting has continued to rise. There have been increased requests from the general public concerning where they might buy and cut their own cordwood. During the winter months, five to ten calls per week are taken in this office. The cordwood problem is aggravated by the fact that there is much wood available for cutting and forests need cull hardwood taken out, but most landowners are reluctant to have it cut or to give it away. Landowners who are selling cordwood stumpage usually sell it for $5-$10 per cord which is dependent upon the size, tree species and its accessibility.

c. Generally, there is an increased interest by landowners in doing improvement work in their own forest land. Notable changes occured in 1974. In prior years, the bulk of forestry work was done by vendors. Now at least one half of the work is done by individual landowners. Probably the main reason for this is that people have more spare time and are making use of it to supplement their personal income. ACP cost-share rates during this time have increased substantially. More than ever before, landowners are interested in their own forests and the quality of their land.

ACTIVITY	AMOUNT	EXPLANATION
Woodland Examinations	3813 acres 99 visits	These are woodlot visits made with landowners at their request.

Annual Report of the County Forestry Department

ACTIVITY	AMOUNT	EXPLANATION
Shade Tree Requests	51 visits	This involved visits to homes of people who were experiencing problems with either one shade tree or several trees.
Educational Timber Marking	11 landowners 86,000 board feet	On request, as an educational effort, the forester will mark small lots with the landowner.
Referrals to Consultant Foresters	22 landowners	As a cooperating arrangement between the county forester and private foresters, when larger jobs (more than 20,000 board feet) are encountered, the landowner is referred to a list of private consulting foresters.
Tree Distribution	128 orders 35,000 trees	Trees planted for wildlife habitat development and also for Christmas trees.
Forestry Programs	16	These are evening talks and weekend public demonstrations
Chainsaw Demonstrations	26	These are individual demonstrations on the proper use of chainsaws or how to do timber stand improvement work with chainsaws.
Christmas Tree Shearing Demonstrations	3 landowners	
Apple Pruning Demonstrations	6 landowners	
Logging Demonstrations	2 assists to landowners	Assisted and taught two landowners how to carry out logging operations on their own property with their own equipment.
Cordwood Marking	86 cords marked for 11 people	These were demonstrations on the proper method of marking cordwood.

Annual Report of the County Forestry Department

ACTIVITY	AMOUNT	EXPLANATION
Forest Type Maps for Landowners	36 landowners 24 landowners	Requested new maps totaling 3784 acres Requested revised maps totaling 3270 acres
Forest Weeding	36 landowners 261 acres completed 165 acres signed up for but not yet completed.	These are government cost-shared, non-commerical thinnings.

Forest Pruning	5 landowners 33 acres completed 22 acres signed up for but not yet completed.	These are government cost-shared to produce future high-grade lumber.
Forest Fire Suppression Lanes	15 landowners 25,700 feet completed 7,600 feet signed up for but not yet completed	Old logging roads which are brushed out provide excellent lanes for fire suppression and attack. This is also government cost-shared.

COMMENTARY

Soil Conservation District - Assistance to the Conservation District continues to increase not only in providing forest type maps for district cooperators, but particularly to the Cocheco River Project and the Adult Conservation Corps. Most of the assistance to the Cocheco River Project is in the form of woodland examinations, chainsaw instruction and the selection of trees to be removed.

Work Study Program - This year the forestry program was enhanced greatly through the University of New Hampshire's Work Study program. Through this program, this department has had a student forester who has been outstanding in his assistance in the preparation of forest type maps. This student forester has also performed a few quality timber marking demonstrations.

County Land Advisory Committee (CLAC) - An advisory committee to the County Commissioners has recently been formed. This Committee is designed to set-up an educational land-use program on the acreage surrounding the new Strafford County Justice and Administration Building. This forestry department has been working in close association with CLAC in an

advisory capacity.

State Displays - Served on a Committee to prepare a Logging Aesthetics display.

University of New Hampshire - Worked with the forest management class on the preparation of a forest management plan.

Cost-Sharing Program - Landowners in Strafford County received approximately $22,000.00 of federal cost-sharing money for the application of good forest practices on their land in 1977.

Energy Fair - An exhibit of cordwood was provided at the Strafford County Cooperative Extension Service Home Energy Fair.

Television Media - Two television programs were presented this year. A program on "Cordwood" was given over Channel 11 and on Channel 12 a presentation concerning "Christmas Trees" was given.

	Through a land grant, an Urban Forestry Center was established in Portsmouth by the State Forester. This Center conducts forest education courses and I instructed two of the classes.
Tree Farm Program	- Seven new Tree Farms were certified during the past year.
Cordwood	- Interest in cordwood continues to grow. Hundreds of requests concerning the sale of cordwood and its production were handled throughout the past year.
Somersworth Community Action Program	- Chainsaw clinics were given for this program. Also, with the assistance of this department, a list of cordwood dealers and places where cordwood could be cut and given to needy families was compiled.
Special Education	- Served as a judge at a local school's special Science Fair. Also provided a Forestry Program for the Girl Scout's Summer Day Camp.

There are many other demands of the County Forester's program and those mentioned in this report are only some of the more interesting and reportable highlights.

DONALD C. BLACK
Strafford County Forester

REPORT OF THE COUNTY MEDIA SPECIALIST

My work as county media specialist is primarily in support of the other agents' programs. Assistance is provided through the use of mass media, development of media programs and help in general program planning.

Area newspapers and radio stations have been used to announce Extension programs and events. Feature articles and special radio shows have also been used to discuss the Cooperative Extension Service Program and to present information on many subjects to the public. My weekly column, AT YOUR SERVICE, in Foster's Daily Democrat, has become very popular and well-read.

Our video-tape program has continued during the year and we now have approximately one hundred programs in our library. Eighty percent of these were produced by the Strafford County Staff. In addition to being viewed by the public at the Extension Media Service, many of these programs have been aired on our programs on Cable Channel 12, Dover. HOMEMAKERS' HINTS and SEW SMART are two of the Extension Service's weekly series run earlier in the year. Our other weekly programs, HOMEGROWN and AROUND THE HOUSE are now aired twice weekly.

In addition to my work in support of the other agents' programs, I also work on special projects. I coordinated our two-day Energy Fair, held in October. Five hundred attended the event, which included speakers, exhibits, and demonstrations on energy and energy conservation.

My most significant accomplishment this past year was approval of the Home Energy Education Team proposal, which I developed. We received $56,000 through CETA to implement an energy conservation education program for Strafford County.

My plans for next year include increased use of radio, more feature stories for the newspapers and expanded use of our video-tape and media library.

I feel that one of my most important tasks is to reach individuals unfamiliar with the Extension Service Program. Through mass media, new programs and personal contacts, I hope I will be able to do this in the coming year.

Respectfully submitted,

Daniel E. Greenleaf
County Media Specialist

H.E.E.T. REPORT
(Home Energy Education Team)

In October 1977, the H.E.E.T. Program, as part of their training, participated in the Energy Fair held at Rochester. The team has since participated in conferences and received extensive training in *SOLAR, INSULATION, WOODSTOVES,* and various other areas pertaining to energy conservation. They have also developed checklists and worksheets pertaining to the Home Evaluation Plan.

Home evaluations are free to all residents of Strafford County and appointments can be made by calling the H.E.E.T. Office at 742-9024.

This program is made available by the Strafford County Cooperative Extension Service and has been funded through a grant by the Strafford/ Rockingham Manpower Consortium.

Respectfully submitted,

Marilyn Sullivan
Coordinator